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### Valuable IT Links

#### Create a Support Request

*The quickest way to ask the Support Center for assistance!*

#### IT Knowledge Base

*A great resource of information about many of the applications you use and common technical problems.*

#### Teacher 2.0 Podcast

*Great teaching ideas using Web 2.0 tools from some of our own educators.*

#### SharePoint Help Page

*Tutorials to help the beginning SharePoint user.*

#### Contact Us

**Send Feedback to the IT Dept**

#### View Our Webpage

<http://www.bvsd.org/technology>

**This publication is sent to all BVSD employees.**

## IT Week in Review

### Reminder: IT Governance Committee



Boulder Valley School District is in the process of forming an Information Technology Governance Committee.

The purpose of the ITGC is to guide initiatives, to ensure performance aligns to the educational mission of the school district, to take advantage of the projected benefits of technology, to ensure resources are used responsibly, and to manage technology-related risks appropriately.

**Applications are due by March 13, 2009.** You may find additional information and the application on [the website](#).

## WAN Update: Crest View Fiber & VoIP Phones

The operations team deployed the new fiber optic high speed network and phone system to Crest View Elementary School last Wednesday. The installation went smoothly, providing the staff and students with faster network access to district servers and the internet, as well as advanced phone features and 4-digit dialing.

Our next two planned deployments are at University Hill Elementary and Whittier Elementary, both scheduled to be completed before spring break.

## Birch Elementary Office 2007 Installation

Last week, Office 2007 was installed on all of Birch Elementary's computers. The school trained their tech committee first and then the rest of the staff using materials provided by Maureen Curno, the district's Technology Trainer.

Tracy Stegall, the principal at Birch, said, "So, really, it just LOOKS a little different...but it's so intuitive!" Other teachers commented that they were able to find where to print on their own and that they were impressed with the newsletter options.

When asked about the hesitation that some schools may feel when considering when they should upgrade, Tracy says, "Go for it! It was seamless."

The District is in the process of developing an implementation plan to introduce Office 2007 to all remaining schools. Currently, implementation is planned to begin during the 09-10 school year, but may start sooner if schools are ready. If your school would like to be among the earlier installations, please contact [Maureen Curno](#), and let her know.

## Unblocking a Website

If an employee needs access to a blocked website for educational or professional purposes, he/she should contact [IT Support](#). Provide a link to the website, the reason for the request and the request will be reviewed and approved as appropriate.

## Training Sessions



The following are recent training sessions conducted by the IT Department. For a catalog of available classes, visit our professional development website, [Avatar](#).

- Avaya VoIP Phone Training
- Office 2007 Training