

# Citizens' Bond Oversight Committee

April 7, 2011

Eisenhower Elementary

CBOC members in attendance: Jessica Coulson, Becky Escamilla, Juana Gomez, Kevin Holst, Jennifer Krieger, Will Leary, Brett Livingston, Billy O'Donnell Kirk Oglesby, Amy Paa-Rogers, Dee Perry, Ginger Ramsey, Katherine Spines, Kiva Stram, Melissa Tingley and John Troeltzsch

Staff Members in attendance: Chris Boeye, John Bollinger, Susan Cousins, Lindsay Donaldson, Lou Novak, Dave Compton, Nancy Vaughn, Matt Dudek, Kirk Quitter and Don Orr

Absent: Jennifer O'Brien and Jasjit Mangat

## I. Opening/Public Comment

Juana Gomez called the meeting to order at 5:00 p.m. Wendy Fiedler of the Broomfield Heights Middle School DAT was in attendance.

## II. Review/Approval of the February 3 meeting minutes

Meeting minutes were approved as submitted.

## III. Committee Governance

The committee will meet on the following dates: June 2, September 1 and November 3.

## IV. Action Item – Surplus Funds Allocation

The committee was asked to consider staff's recommendation to allocate surplus funds to three projects:

Broomfield Heights Middle School:	\$917,000.00
Halcyon:	\$200,000.00
New Vista High School:	\$200,000.00
<b>Total request</b>	<b>\$1,317,000.00</b>

Staff presented the proposal for each project and principals from each school provided additional information.

Surplus funds are being requested for Broomfield Heights Middle School for improvements to the cafeteria. The committee sought clarification on enrollment at the school and how the improvements would affect the capacity of the room. Staff explained the capacity of the room would increase slightly. The greater benefit of the project is addressing the safety issue of the multi-leveled floor and providing adequate performance and audience seating space. The committee voted unanimously to approve the recommendation for surplus funds for Broomfield Heights Middle School.

Staff explained that the proposed project for Halcyon would address fire code and other critical issues at the site. The committee questioned whether it is in their authority to add a new project to the Educational Facilities Master Plan. The committee also considered increasing funding to the school beyond staff's request. The committee voted unanimously to approve the recommendation for surplus funds for Halcyon as presented, subject to the condition that the committee has the authority to add projects to the master plan.

The surplus funds requested for New Vista High School will remodel the kitchen to allow the school to have a food service program. The committee inquired if funding had been budgeted to staff the kitchen once it is built. Staff informed the committee that the Director of Nutrition Services has been part of the planning for the new kitchen and is responsible for budgets and staffing. The committee voted unanimously to approve the recommendation for surplus funds for New Vista High School, subject to the condition that funding has been budgeted to staff the kitchen.

**V. Financial Report**

Chris Boeye presented the monthly financial report. The total unallocated surplus funds have increased to \$3,602,036. The increase is due to a reduction in salary expense due to projects finishing earlier than anticipated and increased interest earnings. This information is posted on the Bond website.

**VI. Bond Program Update Report**

Susan Cousins gave a brief update on the status of projects. Phase 2b projects are finishing construction. In February and March, staff and students occupied new spaces at Bear Creek, Pioneer and Platt. Phase 3 projects are bidding and will begin construction in June.

**VII. Information**

- **Discussion of Open Correspondence/Issues**  
There is no open correspondence.

**Adjournment**

7:00 p.m. – meeting ended