

Citizens' Bond Oversight Committee
September 6, 2007

In attendance CBOC members: Mark Bauer, Virginia Belval, Karen Daly, Benita Duran, Adam Fels, Juana Gomes, Susan Graf, Belinda Harp-Schrag, Nicholas Leach, Elisabeth Patterson, Dee Perry, Ginger Ramsey, James Reed, Melissa Tingley, and Tron Welch.

In attendance staff members: Robert Hammond, David Jorschumb (Heery Representative), Don Orr, Sharon Meyer, Bill Simmons, Leslie Stafford, Chris Boeye, and Denitta Ward

Absent: Kent Crawford, Jennifer O'Brien and Amy Paa-Rogers

I. Opening/Public Comment

At 5:50, Elisabeth Patterson opened the meeting to public comment. A parent from Boulder High brought concerns about the basketball courts and the spacing of the courts at the high school. Elisabeth will respond in writing to this parent.

A tour of Columbine Elementary school was given by Lynn Widger.

II. Review/Approval of June Minutes

Minutes of the June 7, 2007 meeting were approved.

III. Review of Calendar Dates

The committee decided to adjust the dates for the next six months of meetings. The dates are as follows: November 1, January 10, March 6, and May 1. We plan on meeting at various schools to view the highlights of bond activities going on. Our next meeting will be at Louisville Middle School and pizza will be provided.

IV. Bond Program Update Reports
Boulder High Scope of Work

Project Scope: Multi-Use Outdoor Facilities (MOUF):

Provide a visitor's team room and bridge over Boulder Creek

Recommended Plan Change: Eliminate bridge

It was determined that due to the following issues the bridge will not be constructed: cost, riparian impact, floodplain and City of Boulder concerns. The committee agreed to this change with assurance that the concern that led to the original request for a bridge could be addressed. Staff informed CBOC that Michele DeBerry and the DAT are in agreement with the change. A motion was made and approved unanimously. This change will be submitted to the Board of Education. It was agreed that when there is a request for scope changes, the principal and a DAT representative will be asked to attend the Board of Education meeting when the issue is addressed.

Phase I Projects

The new Phase I project status reports were distributed. These updates will be distributed to CBOC at each meeting and to the Board of Education the following Friday. The report has been expanded and will be standardized for each project. CBOC requested staff provide more sustainability information for projects and a narrative of highlights. CBOC members agreed that the report is well formatted and has the information the committee anticipates will be useful.

RFP Updates

ITAC completed work on the Engineering RFP for the fiber optic project. ITAC's work is appreciated and they worked to keep costs down. Responses are due September 25. The Construction Project Manager RFQ for the fiber optic project will issue next week. The last Phase I CM/GC Prequalification is in process.

CM/GC Projects

Six projects needing CM/GC services over the summer went under contract in June and July. Four firms were selected pursuant to a RFP process for these projects.

Firecode Requirements

A handout was given to the committee referencing Phase I Fire Sprinkler Requirement Totals. Due to state fire code officials new, stricter interpretation of code, entire buildings will need to be brought up to code during bond projects rather than just sections affected by construction as has been past practice. This will increase the cost of most projects. Don Orr has done an analysis on total cost on each Phase 1 building. The total estimates for Phase 1 are at \$2,742,500. The project managers for each project have been told to use all of their contingency budgets before addressing questions of changing scope or increasing budgets.

V. Financial Report

Leslie Stafford handed out a Summary Budget and a Total Revenue and Expense Projections Report. These budgets are prepared quarterly so the ending date is June 30, 2007. This will be updated before the Quarterly Report in November. If everything goes as planned with interest rates we hope to have 11.7 million earnings available. There is a program reserve of 4 million dollars for Don Orr to access for budgets when needed and only after a project budget has been exhausted.

VI. Information

Presentation to BOE – November 13, 2007 – Quarterly Update

Staff will provide information at the November 1 meeting to review for the November 13 Board of Education meeting. Don Orr will present the report for staff. Elisabeth Patterson will give a report on behalf of CBOC.

By-laws

CBOC has a written charge but not formal bylaws. It was voted unanimously to (1) require a quorum to conduct business; (2) allow votes to pass by majority present; (3) allow for voting by proxy; (4) note "Action Items" on the agenda to allow the committee to have advance notice of items requiring a vote.

VII. Adjournment

7:43 – meeting ended