

**Citizens' Bond Oversight Committee**  
**Special Meeting Minutes**  
**September 3, 2009**  
**Education Center**

CBOC members in attendance: Virginia Belval, Juana Gomez, Susan Graf, Kevin Holst, Amy Paa-Rogers, Dee Perry, Ginger Ramsey, Kiva Stram, John Troeltzsch, and Tron Welch

Staff Members in attendance: Tom Blahak (Heery Representative), Chris Boeye, John Bollinger, Susan Cousins, Kim Mann, and Don Orr

Absent: Debbie Benitez, Kent Crawford, Jennifer Krieger, Jasjit Mangat, Jennifer O'Brien, Billy O'Donnell, Elisabeth Patterson, Katherine Spines, Melissa Tingley

**I. Opening/Public Comment**

Virginia Belval called the meeting to order at 5 p.m. No members of the public were present.

**II. Action Item: Surplus Funds Process**

CBOC is asked to approve and recommend to the Board of Education a process for the allocation of surplus Bond funds. The committee previously discussed this item at the June 3 and August 6 meetings.

The committee discussed the following concerns related to the proposed process:

- The amount of money to be held in reserve;
- Timeline for the distribution of the money;
- Assurance that phase 1 schools also would be included in the allocations;
- Clarification regarding what types of projects would be considered; and
- Clarification regarding who suggests projects for consideration.

The proposal was revised to reflect this discussion as follows:

Since the emphasis of the Educational Facilities Master Plan was to help schools meet programmatic needs, staff feels it is appropriate to prioritize the allocation of surplus funds in the same way. Staff recommends the following criteria in order of priority for allocating surplus funds:

- Changes in scope (and budget) that are necessitated by changes in enrollment and/or school programmatic needs
- Apply funds toward the community values as referenced in the original (\$459 M) Educational Facilities Master Plan (health/environment, life-safety, code issues), utilizing the following criteria:
  - Was the need identified in the original (\$459 M) Educational Facility Master Plan?
    - If yes, what caused the priority to escalate?
    - If no, if it had been identified, what priority would have been assessed?
  - Is it a life safety issue?
  - Is it a code issue?
  - Will the condition last until the next bond?
  - Is the work requested to mitigate maintenance costs?

Potential projects may be identified by Bond/District staff. Bond staff will apply the criteria, prioritize and will bring candidates to CBOC and the Board. A minimum of \$500,000 will be held in reserve until January 2011. All schools, even those whose projects already have been completed, will be eligible to receive funding.

The committee approved the process with a 12 to 1 vote. The one dissenting vote was given by a member who wished to return the money to taxpayers. Three votes were submitted via email.

**V. Adjournment**

6:15 p.m. – meeting ended