

**Boulder Valley School District – Information Technology Advisory Committee
January 24, 2007**

A. Name

The name of this committee shall be the Information Technology Advisory Committee (ITAC).

B. Purpose

The ITAC shall assist in the preparation of a Request for Proposal (RFP) for the design, engineering, permitting and construction of a wide area network. The intent of the RFP is to select a solution(s) and vendor(s) that will meet the telecommunication needs of Boulder Valley School District as outlined in the Educational Facilities Master Plan approved by the Board of Education on June 13, 2006.

A consultant with expertise in wide area network design will be employed to facilitate the work of the committee, assist the committee with determining near term and future capacity of the network, and to develop the RFP.

Once the RFP has been developed and responses have been received, the committee shall assist in the evaluation of the proposals and selection of a preferred vendor for ultimate recommendation to the Superintendent and Board of Education.

C. Membership

The ITAC is comprised of voluntary members representing Chief Information Officers or Technology Directors from each of the cities and counties of Boulder Valley School District. Additionally, representatives from the University of Colorado, Colorado State University, National Center for Atmospheric Research, and the National Oceanic and Atmosphere Administration will be recruited to join the committee. Up to two citizens at large shall complete the membership. The intent is to recruit individuals with a strong technology background specifically related to network infrastructure and with an interest in potential partnerships or potential sharing of resources resulting from the construction of such a network.

D. Meetings

It is anticipated that the ITAC will meet beginning February 2007 and conclude at the completion of the project. All committee meetings shall be open to the public. However, as a working committee, public comment will typically only be permitted at the start of the meeting unless specifically invited. Once a recommendation has been made and the award of contract has been approved by the Board of Education, meetings will be held quarterly to monitor construction progress.

Recommendations of the committee will be by motion and will require the affirmative votes of a majority of the committee members present. All status reports will be provided to the Citizen's Bond Oversight Committee.

Designated BVSD staff will provide appropriate levels of support to the committee and shall attend each meeting.