



SLATERPAULL
ARCHITECTS

MEETING MINUTES No. SEVEN

DATE: September 15, 2009

PROJECT: Eisenhower Elementary School

JOB NO.: 10909.000

PRESENT:	Name	Company	E-mail
	Terry Neitenbach	Teacher, P.E.	terry.neitenbach@bvsd.org
	Toni Estoque	Teacher, Kdg.	toni.estoque@bvsd.org
	Michelle Ryan	Teacher, Sp-Ed	michelle.ryan@bvsd.org
	Carol Piirto	Librarian	carol.piirto@bvsd.org
	Jennifer Hanson	Admin. Intern	jennifer.hanson@bvsd.org
	Charles Serns	Principal	charles.serns@bvsd.org
	Ted Hagan	SLATERPAULL ARCHITECTS	thagan@slaterpaull.com
	Rob Price	FCI - Contractor	rprice@fciol.com
	Tucker Peddicord	FCI - Contractor	tpeddicord@fciol.com
	Darrell Miller	FCI - Contractor	dmiller@fciol.com
	Lindsay Donaldson	BVSD Project Manager	lindsay.donaldson@bvsd.org

SUBJECT: DAT Meeting

1. The P.E. storage room was discussed. The school is planning to build a larger storage shed to replace the existing shed. A concrete pad for the shed will be needed - it was discussed whether extra concrete from pours at the new addition could be used for the pad. The school would also like to clad the storage building with metal panels to match the new addition. The larger P.E. Storage shed would not be built as part of the project and it was decided to delete it from the alternate list. The time-frame for the construction of the storage shed was not finalized but it would most likely happen after the Summer of 2010. It was suggested that the proposed P.E. storage room be eliminated and the space given to the new library - the space could become A/V Storage. Lindsay will check with the District to see if this is possible since it is a change to the masterplan and the larger storage shed will not be included as part of the project.

2. The project schedule was discussed. FCI is planning to mobilize on December 1st - the additions will be started first. All work will be outside the building during the school year - some work may take place inside the building during Christmas and Spring Break. All interior work and abatement will take place during the Summer of 2010. A preliminary construction plan was reviewed showing the areas that will be affected by the construction during the school year. This plan needs to be communicated to the Staff and Parents.

3. The preparation for the Summer work was discussed. Dr. Serns wants to give his Staff as much lead-time as possible for packing. It was suggested that staff pack up instructional materials during the year as they complete sections. Storage containers will be brought on-site during the Summer. Lindsay will continue to develop a moving plan for the Summer work.

4. The Special Education Resource room needs base cabinet and open shelving storage similar to what they have now. Base cabinets and shelving will be added to Resource 127B.
5. The irrigation work was discussed. The work in the East field will start during the Summer of 2010. The trenches will be seeded and the field will not be able to be used during the Fall of 2010 and possibly Spring 2011. This needs to be communicated to groups that use the field after hours. There was some concern that the North field will become worn out due to the extra use.
6. FCI presented the cost estimate which was based on the design development drawings. The project is currently over-budget but the costs won't be known until the project has been bid in November. The bid market has been favorable in recent months but if the project comes in over-budget, the design team will go through a value-engineering process to reduce costs. The DAT stressed that the renovation of the existing library into small group rooms is critical and should not be considered as an alternate. It was decided that the first priority alternate should be the covering of the existing fascia with metal panels. It was decided that the second priority alternate would be the addition of tubular skylights. The remainder of the alternates were not prioritized.
7. The quarry tile flooring in the main North-South hallway was discussed. The repair or replacement of this floor is not currently within the scope of the project. Lindsay will bring this issue to the attention of District Maintenance.
8. It was decided that the sink in the new Staff Workroom can be deleted - this will help reduce costs.
9. FCI needs to know when the administration, teachers, and students return to school in 2010. Lindsay will check to see if these dates have been set.
10. No additional DAT meetings were scheduled at this time. Lindsay will contact the group if another meeting is needed.

End of Meeting Minutes

The foregoing represents our understanding of the items discussed and the conclusions reached. If no corrections are received within 5 business days the project will proceed based on this understanding.

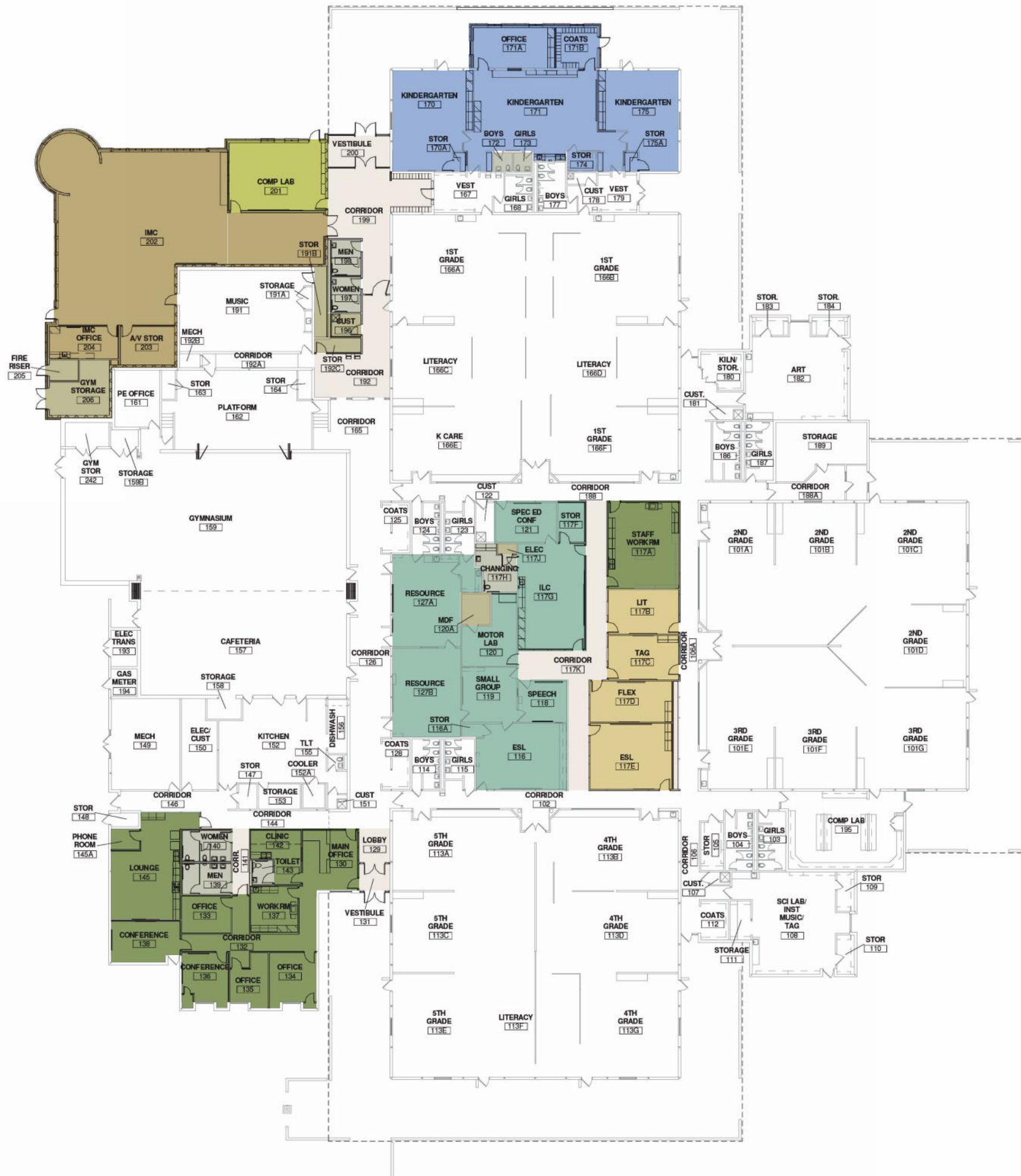
Respectfully Submitted,

SLATERPAULL ARCHITECTS, INC.



Ted Hagan, LEED A.P.

Distribution: File
Susan Cousins, BVSD susan.cousins@bvsd.org



EISENHOWER ELEMENTARY SCHOOL
 FIRST FLOOR PLAN
 9/15/09

