



**Boulder Valley
Public Schools**

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Division of Human Resources

Boulder Valley Educational Office Professionals (Unit D)

Work Year for 10- & 11-month Unit D employees only

Suggested Work Schedule for the 2010-2011 School Year

The following work schedules for 10-month (200 days) and 11-month (220 days) Unit D employees are suggested for the 2010-2011 school year. Please understand that individual sites may modify these suggested dates to meet building or department needs, as long as the required days are worked between July 1, 2010, and June 30, 2011.

10-Month Employees

- Must work 200 days between July 28, 2010 and June 30, 2011.
- Suggested return date of Wednesday, July 28, 2010 and last work day on June 3, 2011.

NOTE: Employees working this suggested schedule do not work during Winter Break or Spring Break.

Elementary Principal Assistants

- Must work 205 days between July 26, 2010 and June 30, 2011.
- Suggested return date of Monday, July 26, 2010 and last work day on Wednesday, June 8, 2011.

NOTE: Employees working this suggested schedule do not work during Winter Break or Spring Break.

11-Month Employees

- Must work 220 days between July 26, 2010 and June 30, 2011.
- Suggested return date of Monday, July 26, 2010, and last work day on June 22, 2011.

NOTE: Employees working this suggested schedule work during Spring Break, but do not work during Winter Break.

Note for all Office Professionals: Veterans' Day (11/11/10) is considered a holiday – if you are required to work that day discuss whether it will be paid or there will be a future “comp” day with your building administrator.

If you have any questions please contact Human Resources.