

District Accountability Committee Meeting Minutes

Date	August 18, 2009	Time	6:00- 7:45
Facilitator	Teegan Sheanin	Scribe	Carie Anderson
Key Points Discussed			
No.	Topic	Representative	Highlights
1	Welcome & Introductions	Teegan Sheanin	Teegan introduces herself as DAC Chair and asks everyone to go around the room and introduce themselves, what school they represent and how long they have been on DAC.
2	Approval of Minutes	Teegan Sheanin	Megen Princehouse moves to approve the minutes – Jason Rupe 2 nd - Did not ask for all in favor – Minutes not yet approved.
3	DAC Structure	Teegan Sheanin	Teegan discusses the structure of DAC – starting with introduction of the Executive Committee. Introduces Jonathan Dings district liaison and Carie Anderson as district support, representatives from the Board of Education Jim Reed and Patti Smith and Superintendent, Chris King.
4	Board Report	Patti Smith & Jim Reed	Patti Smith - Continuation of efforts toward community engagement and outreach, last year was focused mostly on the planning process, the work session is at the end of the month and will have more to tell about what the process is. Jim Reed – Reads letter of thanks from Ken Roeberge to DAC. Explains that he has not been on DAC before and is excited to work with DAC. Will have more to discuss after DAC/Board Worksession on 9/15.
5	Summary of Subcommittee Report to the Board	Teegan Sheanin Barry Eakins Chris King	Teegan gives a brief summary of what each of the subcommittees worked on last year and what conclusions were made. *A request was made to have ed center representatives that worked with subcommittees give a follow up report. New School Report Card – Maela Moore May want to continue Community Engagement Subcommittee. Barry helps to summarize destratification subcommittees efforts. *Suggests follow up to Destrat Report by Jonathan. To review Subcommittee Report to the Board of Education please use the following link: Subcommittee Report to the Board of Education Bylaws – will discuss Bylaw changes at December meeting. Teegan encourages those with ideas for work items or burning issues to email them to DAC Exec.
6	Major Tasks for Fall	Teegan Sheanin	Review of School Improvement Plans – review plans as teams, asks questions at interview night and provide feedback. September meeting - learn about what a SIP is and what the characteristics of a good plan are and how to evaluate. October – Overview of TIES process and the rubric and mock interview. Questions about whether or not reps will be able to be on their own schools interview team. – Table conversation for September meeting.

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7	Distribution & Review of DAC Notebooks	Teegan Sheanin	Teegan walks everyone through the contents of the DAC Notebook.
8	Distribution & Review of DAC Website Information	Carie Anderson	Key points of website content. NEW items – Posted SIPs as recommended by the SIP Best Practices Subcommittee & DAC Discussion Forum. – *Issue regarding discussion forum being public RE: Sunshine Law.
9	Open Floor Discussion	<p>Sharon Dewey</p> <p>Kari Santos</p> <p>Lane Hornung</p> <p>Barry Eakins</p> <p>Teegan Sheanin</p> <p>Jeanine Fitzgerald</p> <p>Barry Eakins</p> <p>Chris King</p> <p>Kari Santos</p> <p>Megen Princehouse</p> <p>Kevin Holst</p> <p>Lane Hornung</p>	<p>Asked about SB 163 – Teegan explains that it is a bit of wait and see right now. Jonathan to give us a quick update at 9/1 meeting.</p> <p>Suggests that members go back to their schools and review last year’s SIP, helpful before you start looking at other schools & to split next meeting into sub groups, allow new people to do the training on the SIPs and experienced DAC members to begin subcommittee work.</p> <p>Doesn’t think that the first four meetings should be solely focused on SIPs and the review process. – Suggests Budget Committee should be meeting now.</p> <p>Suggests not necessarily starting work on the subcommittees, but starting the discussion of what we want to be working on.</p> <p>Wants people to bring ideas for topics to next meeting, 9/1 for DAC Exec to take to 9/15 work session with the board.</p> <p>Flu season – directed to Chris King – met with health officials and emergency readiness team to do planning – plan in process should the flu situation become serious.</p> <p>Suggests DAC receive a brief to share this kind of information with SITs and schools.</p> <p>Explains that DPC is really a Q&A sort of format that folks are suggesting and DAC really has more work to do.</p> <p>*Request to share DPC membership list with DAC.</p> <p>Large class sizes - directed to Chris King- common at the beginning of the year, we don’t really know until after Labor Day, we trouble shoot with principals. Too early to panic, theme is “wait until you see the whites of their eyes”.</p> <p>Requests an update on teacher negotiations when things are resolved.</p> <p>Re-establish Budget Committee, how are we fulfilling this requirement - Teegan responds that it needs to be established how or what this committee does, because of timing and other factors, feedback was not received in time to impact decision making. It doesn’t make sense to do a lot of work and not be able to provide meaningful feedback.</p> <p>Different subcommittees last year, unsure of where they came from, budget committee members went through training to be able to understand the budget and were preparing to take a multi-year view of the budget and then it went away.</p>

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9	CONTINUED - Open Floor Discussion	<p>Jim Pollicita</p> <p>Lane Hornung</p> <p>Josh Kibe</p> <p>Brian Yost</p> <p>Kevin Holst</p> <p>Jim Reed</p> <p>Chris King</p> <p>Jason Rupe</p> <p>Barry Eakins</p> <p>Teegan Sheanin</p> <p>John Troeltzsch</p> <p>Sharon Dewey</p>	<p>Suggests that those who would want to serve on the budget committee be exempt from the SIP review and interview process to allow enough time for them to pay attention to the budget issues. Teegan explains this could be detrimental if it draws a relatively large number of experienced DAC members away from the review process. An alternative would be to allow the budget committee to begin work now and not participate in the training and still participate in interview night. More experienced members don't need to spend as much time with the SIPs prior to the interview.</p> <p>Mentions that with new legislature the budget committee might spend time doing work that won't be relevant. And in addition everyone can improve and benefit from the training.</p> <p>Question – What authority, what responsibility do we have as DAC? Still fuzzy. Warn Jonathan of the questions that are coming.</p> <p>When DAC Exec meets with the Board, find out how they want DAC to proceed with the Budget committee and if they did not like what was done in the past what can be done to be more useful in the future.</p> <p>2 years ago, they heard as a board DAC was confused about how their budget input was impacting the budget and were not sure if they were being effective and were going to spend the next year revisiting their process and come up with a process that worked better for DAC to provide input.</p> <p>DAC helped develop the survey as the vehicle for collecting input.</p> <p>Survey was one method, biggest issue was timing and scheduling, but they learned what the process was and how to read the budget and were prepared to come back and have an effective year as a committee and then the committee was eliminated. – No one seems to know why or how this happened.</p> <p>It would be worthwhile to have continuity in the subcommittees whose tasks may change year to year. 4 to 5 standing committees, so we aren't flailing every Fall.</p> <p>We need to table conversations about subcommittees until we understand how SB 163 impacts the requirements for this.</p> <p>He is the CBOC rep and if you have questions about what is happening at any of the schools in regards to bond projects please feel free to email him.</p> <p>Expresses concerns about membership and the number of schools without reps, Teegan explains that Jonathan is encouraging principals to find reps but the SITs start later in the year than DAC and it delays people joining. Sharon expresses further concern about people doubling up schools and taking people away for the budget committee, leaving far too few resources to create teams for interview night.</p>
10	Meeting Adjourned	Teegan Sheanin	<p>Meeting Adjourned at 7:45</p> <p>Small group meeting to discuss plan for 9/1 meeting.</p>

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Action Plan			
No.	Action Item	Owner	Target Date
1	Schedule Ed Center reps for subcommittees to give follow up reports to DAC. School Report Cards –Maela Moore Destratification Metrics – Jonathan Dings	Jonathan Dings	9/1/09
2	Change the DAC Discussion Forum to public portion	Carie Anderson	8/28/09
3	Legal update – document or discussion regarding Sunshine law as it pertains to DAC.	Jonathan Dings	9/1/09
4	Obtain DPC membership list and make available to DAC membership.	Carie Anderson	8/28/09
5	Post Subcommittee Reports to the DAC website.	Carie Anderson	8/28/09
6	Find previous years subcommittee reports to post on web.	Carie Anderson	?