

District Accountability Committee Meeting Minutes

Date	September 1, 2009	Time	6:00 – 9:03
Facilitator	Teegan Sheanin	Scribe	Carie Anderson
Key Points Discussed			
No.	Topic	Representative	Highlights
1	Welcome & Introductions	Teegan Sheanin	New people introduce themselves and introduced new people to DAC Exec members, Jim Reed, Chris King, Ellen Miller-Brown & Jonathan Dings
2	Approval of Minutes	Teegan Sheanin	Minutes approved for 5/5/09 meeting and 8/18/09 meeting. Please use the following link to view previous meeting minutes: http://bvsd.org/dac/dacmembers/Pages/Minutes
3	Board Report	Jim Reed	Have only had one meeting so far in which they received a lot of feedback from teachers regarding the contract issues. Work session focused on community engagement to establish what the board is going to try to do and when they will start, though they do not have specific dates at this point it looks like in the next few months. – Jim offers to stay after the meeting to talk further with anyone who would like.
4	Overview of New School Report Card	Maela Moore	<p>Maela gives an overview of the changes that were made to the “School Report Card” and recommendations by the New School Report Card Subcommittee. Recommendations from the subcommittee were to include the School Improvement Plan Goals (Prior Year Results) and new CDE growth model. BVSD has moved away from paper reports due to CDE’s move to electronic reporting.</p> <p>Walked through the school website mock up of the electronic “Report Card” – Took suggestions about how to improve pages and what if any additional information should be provided.</p> <ul style="list-style-type: none"> • Suggestion to add Parent Engagement to include PTO/PTA contacts and meeting dates, SIT Team info and other parent involvement opportunities. • Make sure things aren’t buried. – Keep everything accessible with the fewest amount of clicks. • Parent Survey Data – should be provided in its entirety to avoid looking as though you are hiding anything. • Parent Survey Data – also provide a summary. • Change name of link from Parent Satisfaction. Concerns that “report card” will only be delivered electronically, specifically for the lower income families that may not have access to a computer. • Computers available for use at schools and print copies can be provided upon request. Pioneer provides information about what is published to the website in its newsletter letting people know where to find it on the web and that they can get a printed copy in the office.

District Accountability Committee Meeting Minutes

<p>4 Cont.</p>	<p>Overview of School</p>	<p>Maela Moore</p>	<ul style="list-style-type: none"> • Computers available for use at schools and print copies can be provided upon request. Pioneer provides Information about what is published to the website in its newsletter letting people know where to find it on the web and that they can get a printed copy in the office. • Issue for those who may be looking at changing schools to drive to each school to get information, should be able to get it from the Ed Center – Open Enrollment? Maela explains about the School Choice Guide put out by the Camera that is already available at the OE office. • Went over translation ability for the website via Google – Won’t translate PDF’s • School Climate – same as Parent Survey – needs lead in page to explain results. • CDE – SCHOOLView website: http://www.schoolview.org/ Question of whether you need to inform user that they are leaving BVSD website or introduction page. Don’t want to make it seem like we don’t trust the information provided at the CDE site. <p>To view mock up, please use the following link: http://bvsd.org/high/Pages/broomfield.aspx *Provide DAC email distribution list to Maela for future feedback requests.</p> <ul style="list-style-type: none"> • Additional suggestions in regard to adding the SIP goals, would also like to see progress reports.
<p>5</p>	<p>Overview of Senate Bill 163</p>		<p>To view SB163 please use the following link: http://www.leg.state.co.us/</p> <p>When previously discussed, we looked at the changes that were being contemplated with SB 163 and most of them have happened. Board Policy has not yet changed. CDE has not yet given direction as to how to implement the changes.</p> <p>Our fundamental work hasn’t changed. It is not the time to change. Implementation will happen later, we will be looking for CDE to give guidance. Sometime this year CDE will roll out its plan for how it will accredit districts and it will be next year that we need to meet or exceed what CDE does in the way that we accredit each of our schools. The kind of work that will be required by BVSD and schools for accreditation will look a lot like TIES.</p> <p>Jonathan will be lobbying CDE for reasonable implementation and request that they not be too prescriptive in what the plans must look like.</p> <p>Doesn’t have strong immediate impact for us. When we learn more from CDE how they want this to be implemented we will be making the necessary changes.</p> <p>One thing that will come to DAC in the future in a more formal way is, What is BVSDs improvement plan overall? DAC having read school improvement plans will meet the criteria of informed feedback as requested in the law.</p>

District Accountability Committee Meeting Minutes

6	Sub Committee Options	Teegan Sheanin	<p>How are Sub Committees going to look this year? We have the Board work session on 9/15 and we want to bring to them ideas for what we would like to work on. The Board will have suggestions of what they want to see and come to a mutually beneficial plan.</p> <p>PowerPoint on website at the following link: Subcommittee Options –</p> <p>Discussed previous year’s committees, what was done last year and what is likely to be required by SB 163.</p> <p>Missing piece from last year was Budget Committee – we did try to meet the requirement for DAC’s input into the budget by utilizing the survey but feedback from 8/18 meeting was that Budget Subcommittee should be reinstated.</p> <p>Discussion of what would be worked on last year was largely done within DAC Exec this year discussion to involve everyone.</p> <p>Vote on what DAC members would like to spend their time on:</p> <ul style="list-style-type: none"> • Budget - 5 • Schools of Choice (Charter School Review) - 0 • SIPR/Best Practices - 7 • District Program Review - 4 • By Laws - 4 • Community Engagement/Communications - 5
7	Discussion of TIES process	Teegan Sheanin	<p>PowerPoint of TIES Process is available at the following link: TIES PowerPoint</p> <p>Presentation of PowerPoint</p> <p>TIES = <u>T</u>ools of <u>I</u>nquiry for <u>E</u>quitable <u>S</u>chools</p> <p>Using this process helps schools make improvement.</p> <p>5 Inquires –</p> <ol style="list-style-type: none"> 1) Assessing current reality (Trends in data) 2) Identifying high leverage problems - Why are we getting these results? Challenge vs. Problem – a challenge is a pattern in the data and a problem is the cause of the pattern. If you solve the problem the pattern will change. 3) Theory of Action – how do we get improved results? Classroom practice, school organization, community partnerships. 4) Goal Setting – SMART Goals – Specific, Measureable, Attainable, Relevant & Time Bound. The areas schools set goals in are Achievement, Equity & Climate. 5) Action Plan <p>Jonathan offers to go over TIES info with anyone who has questions.</p> <p>*Questions about offering a TIES training. Jonathan will look at what this might look like. DAC only or open to SITs and others.</p>

District Accountability Committee Meeting Minutes

8	SIP Best Practices Presentation	Teegan Sheanin/ Brian Yost	<p>PowerPoint of Best Practices Presentation is available at the following link: SIP Best Practice Training</p> <p>The goal of this is to try and make sure that everyone is evaluating SIPs in a similar way and give a frame of reference to those new to DAC. Last year's Best Practice Subcommittee came up with characteristics of what a good SIP looks like and what to look for. In addition to this we also look at the rubric that Jonathan created last year.</p> <p>*Post rubric to the website.</p> <p>What is our goal when reviewing the school improvement plans? – DAC Exec is coming up with a concise statement to make this clear.</p> <p>Presentation of SIP PowerPoint</p> <p>Schools that followed the rubric tended to have better plans.</p> <p>Examples of each of the 5 inquiries. Good & Not so good.</p> <p>Refer to Best Practice School Improvement Plan selections and Look Fors Document to understand why the plans were chosen.</p> <p>Best Practice School Improvement Plans & Look Fors</p>
9	Website Overview	Teegan Sheanin	An overview of the DAC webpage and what can be found there. http://bvsd.org/dac/Pages/default.aspx
10	Meeting Adjourned	Teegan Sheanin	

Action Plan			
No.	Action Item	Owner	Target Date
1	Post rubric to the website	Carie Anderson	9/2/09
2	Post PowerPoints to webpage as PDF's	Carie Anderson	9/2/09
3	Obtain DPC membership list and make available to DAC membership.	Carie Anderson	10/14/09
4	Find previous year's subcommittee reports to post on web.	Carie Anderson	?
5	Look into doing a TIES training.	Jonathan Dings	?
6	Address questions regarding communication for review teams as prep for interview night.	Jonathan Dings	10/14/09