

# Sample Template

(Board Policies IKA (Grading and Reporting Systems) IKB (Homework) stipulates that all teachers will provide written information to students and parents during the first week of the course)

**Course Syllabus:** (including course description, course outline, standards/essential learnings, and identification of final cumulative learning experience)

## Classroom Grading Procedures:

Grading Scale:

Grading Categories and Relative Weight of Each Category:

Summative assessments will count for \_\_\_\_\_ of the total grade:

- 
- 
- 

Formative Assessments will count for \_\_\_\_\_ of the total grade:

- 
- 
- 

Preparation and Production will count for \_\_\_\_\_ of the total grade:

Homework will count for \_\_\_\_\_ of the total grade:

- (homework guidelines)
- 

The remaining \_\_\_\_\_ of the grade will be based on effort, participation, and attitude, .... .

- 
- 

**Late work will**

- 
- 

**Extra credit will not be allowed.**

**Students will have opportunity to relearn/redo/and reassess under the following guidelines:**

- 
- 
-