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March 12, 2008

PLEASE POST

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JOB ANNOUNCEMENT

Assistant Director for Interventions

The Boulder Valley school system is committed to providing a challenging educational experience for all its students. The district serves a diverse community that demands educational excellence. The communities of Boulder, Louisville, Lafayette, Superior, Broomfield, Nederland, Ward, Jamestown and Gold Hill cover approximately 500 square miles and serve an estimated 205,500 residents, with an enrollment of over 27,800. The University of Colorado and many nationally known organizations and companies are located within its boundaries. Abundant year-round recreational activities are available in the Boulder Valley area. The District is accredited by the Colorado Department of Education.

Summary: Provide knowledge, guidance and support to building level leaders and school staff in the areas of professional development, intervention systems design and educational change.

Essential Duties and Responsibilities: The Assistant Director for Interventions assists the Executive Director for Student Success in the planning, implementation, monitoring, evaluation and improvement of instructional services for underperforming students and the Director for Language and Literacy Support Services in monitoring waived students and assessing students new to the district whose home language is a language other than English. Service is also provided in systems planning, legal requirements and educational change.

Job Description

- Participate in building the capacity of school personnel to skillfully meet students' needs and solve academic and behavior issues.
- Assist in creating, planning, and implementing professional development for staff regarding policies, procedures and effective instructional strategies in the Response to Intervention model that relate to English language learners.
- Assist in the allocations of department resources.
- Actively committed to contribute to a cultural proficient organization.
- Monitor student progress.
- Advocates for students and families.
- Be responsible for compliance with local, state, and federal rules, policies, regulations, and legislation.
- Effectively interact with students, parents, principals, teachers, and other departments.
- Maintain accurate records.

Educational and Related Work Experience

- Colorado Principal or General Administrative license with an endorsement in teaching the linguistically diverse required.
- Bilingual Spanish/English required.

- Five years of successful teaching experience or educationally-related specialty area of experience with school-aged English language learners.
- Knowledge of State and Federal laws and guidelines relating to the education of English language learners.
- Knowledge and experience in the administration and interpretation of English language proficiency assessments including the CELA and Woodcock-Munoz Language Survey.
- Knowledge and experience in the use of sheltering and scaffolding strategies with English learners and in the instruction of teachers in the use of those strategies.
- Must demonstrate proven results in previous work and commitment to teamwork and school district goals.
- Excellent group facilitation skills in both large and small groups.
- Demonstrated presentational and teaching skills.
- Demonstrated ability to work cooperatively in a team setting.
- Demonstrated supervisory skills.
- Excellent written and oral communication skills.
- Evidence of organizational, planning and time management skills.
- Ability to work with all ages (adults and students), having knowledge of learning theory.
- Demonstrated ability in conflict resolution and mediation.
- Knowledge of an array of service delivery options and continuum of services.

SALARY RANGE: \$82,243 (2007-08 salary schedule)

WORK YEAR: 230 days

APPLICATION DEADLINE was April 4, 2008

EFFECTIVE DATE: July 1, 2008

REPORTS TO: Director of Literacy and Language Support Services

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