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March 12, 2008

PLEASE POST

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JOB ANNOUNCEMENT

Assistant Director of Family Engagement

The Boulder Valley school system is committed to providing a challenging educational experience for all its students. The district serves a diverse community that demands educational excellence. The communities of Boulder, Louisville, Lafayette, Superior, Broomfield, Nederland, Ward, Jamestown and Gold Hill cover approximately 500 square miles and serve an estimated 205,500 residents, with an enrollment of over 27,800. The University of Colorado and many nationally known organizations and companies are located within its boundaries. Abundant year-round recreational activities are available in the Boulder Valley area. The District is accredited by the Colorado Department of Education.

Summary: The Boulder Valley School District is seeking a qualified applicant for the position of Assistant Director of Family Engagement. This person will also be responsible for facilitating diverse parent engagement and coordination of Title I services. The Assistant Director will work closely with the Executive Director of Institutional Equity and will directly support six Title I schools.

Nature of Work: The Assistant Director for Parent Engagement will participate in parent engagement program administration and provide technical assistance to Title I schools for their programs.

Job Responsibilities

- Provide leadership for central office personnel, building principals and classroom teachers regarding parent engagement and Title I programming.
- Provide support in the areas of primary and second language literacy and assessment and provide individual technical assistance to Title I teachers.
- Provide support and training to parent communities on second language issues, literacy, and mathematics.
- Monitor the Title I budget and program for compliance with No Child Left Behind.
- Coordinate professional development to meet the requirements of Highly Qualified Staff.
- Assist in the compilation and analysis of assessment data for Title I schools.
- Actively commit to contributing to a culturally proficient organization.
- Supervise the Adult and Family Literacy Programs.
- Supervise the Homeless Liaison.
- Assist in the development, implementation and evaluation of the Title I portion of the district consolidated grant.
- Participate in Division of Student Success activities related to district strategic priorities.
- Perform other duties as required.

Qualifications

- Colorado Principal or General Administrative license required
- Five years of successful teaching experience.
- Expertise in second language acquisition, primary language literacy development and English as a Second Language instruction.

- Demonstrated leadership skills.
- Bilingual Spanish/English required.
- Evidence of organizational, planning and time management skills.
- Demonstrated ability in group facilitation and conflict resolution.
- Experience in working with students and families from diverse populations.

SALARY RANGE: \$82,243 (2007-08 salary schedule)

APPLICATION DEADLINE was April 4, 2008

EFFECTIVE DATE: July 1, 2008

WORK YEAR: 230 days

The Boulder Valley School District is an equal opportunity educational institution and does not unlawfully discriminate on the basis of race, color, national origin, sex or disability in admission or access to, or treatment of employment in its educational programs or activities. Inquiries concerning Title VI, Title IX Section 504 and ADA may be referred to Human Resources, Title VI, 504/ADA Compliance Officer 6500 E. Arapahoe Road, Boulder, Colorado 80303, 303-447-5259, TDD 303-447-5488 or Title IX, Assistant Superintendent of Secondary Education, 6500 E. Arapahoe Road, Boulder, Colorado 80303, 303-447-5089, TDD 303-447-5488 or the Office for Civil Rights, U. S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Blvd., Suite 310, Denver, Colorado 80204. 303-844-5695. For further information about Boulder Valley School District, please visit our website at: **www.bvsd.org**