



## **Parent Responsibilities for Home School Education**

1. Complete a letter of intent form 14 days prior to establishing a home based education program. Parents must fill out this form each year they are planning to provide home based education. The completed form must be signed and delivered (mail, email or walk-in) to the Superintendent's Office.
2. Include a copy of the curriculum to be used if child has been habitually truant any time in the last six months.
3. Provide 172 days of instruction, averaging four contact hours per day.
4. Provide instruction that includes, but is not limited to, communication skills of reading, writing and speaking; mathematics; history; civics, literature, science; and regular courses of instruction in the Constitution of the United States as provided in CRS 22-1-108.
5. Have the child evaluated when such child reaches grades three, five, seven, nine and eleven as defined in CRS 22-33-104.5(3)(f), using a nationally recognized standardized achievement test, and submit the results to the school district which received the letter of intent.
6. Create and keep educational records as defined in CRS 22-33-104.5(3)(g) including, but not limited to: immunization records, attendance data, test and evaluation results and deliver them within 14 days of a written request from the district
7. Your student must attend school and attendance will be recorded while the home school program is being established.
8. Failure to follow this process can result in a truancy filing in District Court.
9. For general information call Boulder Valley Schools at 303-245-5900 or the Colorado Department of Education website:  
<http://www.cde.state.co.us/choice/homeschool.htm>.