

## iTalk and iTunes Hints

### To Record using the iTalk:

- Attach iTalk to the base of your iPod.
- Press the iTalk button and the record menu will appear on your iPod.
- Speak into the iTalk
- Click on the iTalk button to stop and save the recording

### Save Recordings from iTalk to iTunes:

- Remove the iTalk from your iPod
- Connect you iPod to your computer and sync as normal
- To view your recording, click on Playlists, then Voice Memos
- Rename each recording to organize your recordings:
  - Right click on the recording
  - Click Get Info
  - On the Info tab, type in a new file name, Artist, and Genre
  - Click OK



### Add Recordings into Mixcraft to edit:

- Open Mixcraft
- Click Sound on the top Menu
- Click Add Sound
- Navigate to your new memo:
  - My Documents
  - My Music
  - iTunes
  - iTunes Music
  - Find your artist (this is the info that you entered into iTunes when importing your files)
  - Click Open
- The sound file is now added into Mixcraft to edit as needed.

## iTunes Settings to make your life easier:

- **Set iTunes to automatic import music as mp3 from music CD's. This setting will allow you to right click on any song in your library and convert to mp3:**
  - Click on Edit>Preferences
  - Select Advanced Tab> Importing Tab
  - Under Import Using section, click on Drop down menu and select MP3 encoder.
  
- **Automatically add music to iTunes library**
  - Click on Edit>Preferences
  - Select Advanced Tab> on the General Tab
  - Check off Copy Files to iTunes music folder when adding to library