



Boulder Valley School District

File: BDDC

Adopted: August 9, 1976

Revised: September 12, 1991

AGENDA PREPARATION AND DISSEMINATION

In the development of the agenda for regular or special meetings, items of new business may be placed on the printed agenda by the chairman of the meeting, or by a majority of all members of the Board.

Other requests for the scheduling of appropriate matters on the meeting agenda will be considered by the Board President. A group or individual wishing to present a matter at a meeting shall submit a written request to the Superintendent at least ten days before the meeting. This will enable the Superintendent to provide the Board with available background information on the matter. Whether and when the proposed item will be scheduled will be decided at the earliest possible time, in keeping with other Board responsibilities.

Copies of the printed agenda shall be provided each Board member prior to any meeting. On the Friday preceding a regular meeting, the Superintendent delivers to each Board member a copy of the agenda of the regular meeting, including full information regarding each item scheduled.

The news media, designated organizations and groups, and/or each school building receive the agenda and pertinent back-up material (as appropriate) as a means of informing citizens of the items and issues to be considered. Where possible, specific agenda information will be posted at a designated public place no less than 24 hours prior to a meeting.

LEGAL REF.: C.R.S. 22-6-402(2)(c)

AGREEMENT REF.: Teachers' agreement, Section F

CROSS REFS.: BAA, Board Operations
BDDA, Notification of Board Meetings

End of File: BDDC