



**Boulder Valley School District**  
**File: ECAA**

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## **Access to Buildings (And Key Control)**

Adopted: date of manual adoption  
Revised: February 10, 2004  
Associated Regulation: ECAA-R

School buildings constitute one of the greatest investments of the community's taxpayers, and the Board considers it in the public's best interests to protect that investment adequately. Thus, measures shall be taken by the District administration to secure buildings and grounds against trespass.

Access to school buildings and grounds outside of regular school hours shall be limited to personnel whose work requires it; other individuals and groups shall be allowed on school property only with the specific knowledge and permission of the responsible administrator, or with a contract issued by Community Schools.

An adequate key control system shall be established which will limit access to buildings to authorized personnel only. The issuance and control of keys shall be the responsibility of the Department of Operations & Environmental Services at the district level and the building principal at the school level.

The Division of Operations and Environmental Services shall establish guidelines for limiting the number of unlocked entrances at buildings during school hours.

**LEGAL REF.:**

- C.R.S. § 18-9-112 (loitering)
- C.R.S. § 18-9-117 (unlawful conduct on public property)
- C.R.S. § 22-32-109.1 (building safety and security policy is required part of school safety plan)

**End of File: ECAA**