



SLATERPAULL  
ARCHITECTS

## MEETING MINUTES No. SEVEN

DATE: May 19, 2009

PROJECT: Eisenhower Elementary School

JOB NO.: 10909.000

PRESENT:

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Lindsay Donaldson	BVSD Project Manager	lindsay.donaldson@bvsd.org

SUBJECT: DAT Meeting

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1. FCI presented the cost estimate which was based on the schematic documents. The committee was concerned about being over the budget but FCI and the Design Team believe that the schematic estimate is close enough to the budget to continue into design development without a reduction in the project scope.
2. Existing wall damage due to a roof leak in the music room was reported by the staff. This issue should be brought to the attention of District Maintenance.
3. The P.E. storage room was discussed. The P.E. staff would prefer to build a larger exterior storage building instead of the storage room within the new addition that is currently shown. The storage building could be priced as an alternate. SLATERPAULL will look at the implications of a separate storage building.
4. The priorities of the alternates were discussed. It was decided that the first priority alternate should be the replacement of the existing fascia with metal panels (the metal panels on the new addition would also be included with this alternate). It was decided that the second priority alternate would be the addition of tubular skylights - it was requested that tubular skylights be added to the existing music room. It was decided that the third priority alternate would be the new asphalt play area. It was decided that the

alternate for commissioning of the existing building should be a low priority. The remainder of the alternates were not prioritized.

5. The quarry tile flooring in the main North-South hallway was discussed. District maintenance will be stripping the existing wax off the floor and repairing areas where the floor is uneven. The hallway will need to be re-assessed when maintenance is completed to see if any additional work needs to be done as part of the project.

6. It was decided to add a door into the West wall of the existing music room for safety. The door will lead into the library addition so special detailing will be needed to prevent sound transmission through the doorway. The door will penetrate the fire wall so it will need to be rated and have a closer.

7. Lindsay will set up a meeting with Dr. Serns to discuss furniture, fixtures, and equipment (FFE) - a date of June 16<sup>th</sup> was tentatively set. Lindsay will advise if he needs SLATERPAULL to be involved.

8. Lindsay will set up a meeting to discuss construction phasing with Dr. Serns - this meeting will take place in early August.

9. The next DAT Meeting was scheduled for September 15<sup>th</sup> at 3:30 pm.

End of Meeting Minutes

The foregoing represents our understanding of the items discussed and the conclusions reached. If no corrections are received within 5 business days the project will proceed based on this understanding.

Respectfully Submitted,

**SLATERPAULL ARCHITECTS, INC.**



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Ted Hagan, LEED A.P.

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