

Birch Elementary PTO Meeting Minutes

Monday, November 17, 2008

INTRO

Call to order by Andrea Wallace

OLD BUSINESS

Approval of October Minutes – approved by Gabriella with correction made in reference to changing the date to read September minutes. Seconded and all were in favor.

Treasurer's Report was given by Teri Ladtkow

Pencil Dispenser – now in the library. Kids love using it. Will need to order more pencils already.

Historical Process for PTO mini grants: discussed funds request for PTO and old system used in Principals Stegalls last school. Brought 2 examples of applications. One was an example that Birch has used before and another from her other school. Pros and cons of processes – Ex #1 (from Tracy's old school) – easy to read and quick to use. Ex. #2 (form used by Birch before) - More detailed and itemized. This one would we would be able to get a better idea of who will benefit from grant. Maybe can use a combination of the two.

Time frame for grants – Ideas for time: In November, April, August – Might not want too because all of PTO board won't be here, Dec. Decided this year to ask for requests in November and then go through them at the January meeting.

Tracy moved to bring special funding request process back to Birch using the combination of the 2 process with the submission process ending on Oct. 31. Once a year, in early November (this year only it will happen in January) a special committee will go through them and bring to the board for approval. When teachers request over \$250 – they will need to come to board and make a presentation. Total amount granted will be \$5000. Seconded by Colleen. All in favor. Motion passed.

Tracy will put in Birch Bark a request for volunteers for sub-committee to PTO for grants.

Popcorn dispenser – still looking at costs. Will push forward to next month.

New Business

Directories – Andrea still is working with the Cullen's. Tracy will call them to check in with them. Possible issues – Data entry and advertising.
Teri Ladtkow had list for students who need them.

Crossing Guards – have lost the Monday and Wed. PM persons. Salvation Army had agreed to help us out on Wed. at bike rack. Andrea will talk to Tanya about contact list and post it in the crossing guard cabinet.

Winter Parties – Will be Dec. 19th. Discussion on classrooms working together. Main concern is that one class will have very little while the others have abundance. PTO will keep extra juice boxes on hand just in case.

Dec PTO will be coffee at Andrea's house on Dec. 15, at 10 am. Bring potluck pasties.

Holiday Shoppe – Dec. 6th from 9:30-12:00. On Friday, the day before, will set up after school. Need more volunteers. Maybe we can get Hot Chocolate and Donuts from Starbucks.

Other Business

Gabby tried again to get the grant from Starbucks. Is in contact with corporate now via email.

PEN –Gabby is PEN rep for district. There is no hub in Broomfield. She is working with Betsy Fox to bring things here in Broomfield.

Staff Wellness Challenge – Tracy informed us that there is a challenge among the staff members in connection with Live Well Broomfield. The person needed to set two goals and had from now until Dec. 19 to achieve them. There are going to prizes.

Tracy moved to adjourn meeting, Denise 2nd. All in favor.

Family Share Night / Skate Night

NEW BUSINESS

CSAP

Valentine Parties

Grant Requests

OTHER

Next meeting to be held on Monday, March 30th.