

# CHS

## **Centaurus High School**

**“The Pre-Engineering and  
International Baccalaureate  
Focus School”**

**10300 South Boulder Road •  
Lafayette, CO 80026**

***This agenda belongs to:***

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

STUDENT NO. \_\_\_\_\_



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Printed on recyclable paper



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## COLORADO STUDENT CRIME STOPPERS

**Safe-2-tell 1-877-542-safe (7233)**

[www.safe2tell.org](http://www.safe2tell.org)

**SAFE TO TELL** is designed to help YOU - students, teachers & parents anonymously report anything that is scaring or endangering you, your friends or your family. You don't need to be afraid to call. You never have to give us your name. In fact, Colorado State Law guarantees you will remain unknown if you choose [**COLORADO REVISED STATUTE 16-15.7-101**].

We want to make our schools and communities safer by focusing on prevention. So if you've seen something suspicious, been bullied, feel threatened or noticed that a friend needs help, ***call us and make a difference before something bad happens.***

## **MISSION STATEMENT**

In addition to honoring a tradition of solid academics and outstanding athletics and co-curricular programs, Centaurus High School continues to prepare young people to be gainful and giving in their community, locally and globally. Our vision is that upon graduation every student will be confident of his or her abilities, well informed about post-high school and life choices, enthusiastic about his or her potential, compassionate about others' human condition and demonstrate an understanding of the importance of cultural pluralism and embrace diversity. Centaurus High School faculty is committed to empowering each student to:

- Become a productive. Compassionate, independent and responsible citizen
- Develop the fundamental mindset essential to self-directed lifelong learning
- Make appropriate educational and career plans
- Learn and apply strategies for logical problem solving and decision making
- Develop self discipline and a sense of personal responsibility for his or her learning, decisions and actions
- Demonstrate consideration and respect for others
- Use technology effectively
- Be a self-advocate

## **ADMINISTRATION**

Rhonda Haniford, Principal

Johnny Fernandez, Asst. Principal

Paul Roper, Asst. Principal/A.D.

GregCocking, Asst. Principal

## **COUNSELING SERVICES**

Kelly Carlson, Counselor

Sarina Gonzales, Counselor

David Platt, Counselor

Nick Vanderpol, Counselor

## **STUDENT COUNCIL OFFICERS**

Matt Dishman, Head Boy

Riley Puckett, Historian

Maddie McCormack, Head Girl

Katie Herrmann, Treasurer

Kyra Peterson, Secretary.

## Bell Schedule 2009-2010 School Year

<u>PERIOD</u>		<u>TIME</u>	<u>LENGTH</u>
REGULAR DAY SCHEDULE (Mondays, Thursdays & Fridays)			
1		7:30 – 8:25	55
2		8:30 – 9:25	55
3		9:30 – 10:25	55
4		10:30 – 11:25	55
5	A Lunch	11:30 – 12:00	30
	A Class	12:05 – 1:00	55
	B Class	11:30 – 12:25	55
	B Lunch	12:30 – 1:00	30
6		1:05 – 2:00	55
7		2:05 – 3:00	55
BLOCK DAY SCHEDULE (Tuesdays & Wednesdays)			
<b><i>Tuesdays</i></b>			
1		7:30 – 9:00	90
3		9:05 – 10:35	90
5	A Lunch	10:40 – 11:20	40
	A Class	11:25 – 12:55	90
	B Class	10:40 – 12:10	90
	B Lunch	12:15 – 12:55	40
7		1:00 – 2:30	90
Seminar		2:35 – 3:00	25
<b><i>Wednesdays – Late Start Day</i></b>			
Late Start		7:30 - 8:25	55
2		8:30 - 10:00	90
4		10:05 - 11:35	90
6	A Lunch	11:40 - 12:20	40
	A Class	12:25 - 1:55	90
	B Class	11:40 - 1:10	90
	B Lunch	1:15 - 1:55	40
Tutor Time		2:00 - 3:00	60

## **GRADUATION REQUIREMENTS**

The Boulder Valley School District requires that a minimum of 220 credits be earned in grades 9-12. The following credits must be earned in the areas listed below.

### **LANGUAGE ARTS – 40**

10 - Freshman Language Arts  
10 - World Literature and Comp  
10 - American Literature and Comp  
05 - Communications  
05 - Language Arts Electives

### **SOCIAL STUDIES - 30**

05 - U.S. Government  
05 - Geography  
10 - U.S. History  
10-World Hist/  
World Studies

### **MATH – 20**

Algebra 1 or higher

### **SCIENCE – 20**

### **Health-5**

Health Class or two semesters of the Living on Your Own class

### **PHYSICAL EDUCATION - 15**

### **FINE ARTS – 5 (2010)**

Music, Art, or Foreign Language

### **Practical Arts - 5**

Boulder Tec, Family & Consumer Studies, Business, Marketing, Engineering, or Diversity

### **Second Language Acquisition - 10**

**12 hours Personal Money Management**

**Approved Electives – 75**

**Total = 220**

## **SCHEDULING**

The master schedule is created from the course selections students make during registration time in the spring. It is explained and impressed upon students that schedule changes are very difficult to make. Consideration of course selection is a very important and serious process. All students are encouraged to create and maintain a four-year academic plan.

## Schedule changes are made for the following reasons:

- A student has already taken the course
- Too many classes on the student's schedule
- Imbalance of class size
- Error on student's schedule

## Procedure to change schedule:

- Students must first review their four-year plan with the response counselor to see how the class change affects the student's plan.
- All schedule changes and drop forms must have student, parent, teacher, and counselor signatures. (In many cases an administrator's signature is also required.)
- Course changes should be completed within fifteen school days after the start of a new semester.
- Students may drop a class during the first fifteen days with no penalty; the course will not appear on student's cumulative transcript. (Reminder: freshmen and sophomores must have 6 classes or 30 credits; juniors and seniors must have 5 classes or 25 credits.)
- Students who drop a class in the sixteenth day through the thirtieth day of the semester will be issued a grade of "WP" (withdrawal passing) or "WF" (withdrawal failing) that will be recorded on the cumulative transcript. This grade does not impact the student's cumulative grade point average. **After the 15<sup>th</sup> day of class, a parent/teacher conference MUST occur prior to a student's withdrawal from a course.**
- Students who drop a class or discontinue attending after the thirtieth day of the semester will receive a grade of "F" that will be recorded on the transcript and will be averaged into the student's cumulative grade point average.
- Class sizes must maintain a balance. A class will not be overloaded to make a schedule change. Course changes will occur through the first week of school. Teacher changes will not be made unless a parent/teacher conference occurs prior to the request for schedule changes.

## CLASS LOAD

Freshmen and sophomores should enroll in seven classes per semester (70 credits). Juniors and seniors must register for a required load of 5 classes per semester (50 credits) or a recommended load of 6 classes per semester (60 credits). Juniors and seniors may register for (70 credits) if they choose. Students are required to maintain minimum class loads until graduation. Students may graduate early and should contact a counselor for details. A minimum of 100 credits must be earned in grades 11-12. Freshmen are required to enroll and attend Seminar. Sophomores are required to enroll in and attend Advisory.

## ATHLETIC ELIGIBILITY

The Colorado High School Activities Association requires that students carry a minimum of five classes (25 credits) at the time of participation to be eligible for athletics. Students must remain eligible on a weekly basis. During the semester of participation and the preceding semester, students must have a minimum load of 5 classes and must have passed a total of 25 credits. Students who have any questions about their academic or general eligibility should direct any questions to the athletic director.

## ATHLETIC CODE OF CONDUCT

All students wishing to participate in athletics must sign the code of conduct. This code states that the student is prohibited to use, possess or exchange alcohol, tobacco or other illegal drugs. This code is in effect all year, including when school is not in session, and when the athletes are not in season. This code is in effect for the students' entire high school career. The first violation of the code will result in suspension from 20% of the regular scheduled games (10% if the student self reports to administration within 72 hours). A second offense will result in suspension from 50% of the regular scheduled games, and a third offense will result in suspension from all athletics for one calendar year. See the Interscholastic Athletic Code in the Sports Registration Packet for further details.

**NOTE: All athletes are required to be in classes every day, especially on days of competition. Any athlete with an unexcused absence on the day of a game will be ineligible for that game. Be reminded that no partial day or single period absences will be excused without documentation or prior approval.**

### **New Graduation Honors:**

Beginning with the Class of 2010, valedictorians and salutatorians will no longer be designated in BVSD. High academic achieving students deserve recognition and shall be awarded Summa, Magna and Cum Laude Honors.

To earn such honors, students will be selected based on their cumulative weighted GPA after seven semesters. Beginning in 2010 the top 20% of the graduates will be recognized as follows:

Top 3%	=	Summa Cum Laude
Next Top 7%	=	Magna Cum Laude
Next Top 10%	=	Cum Laude

## **Other Important Graduation Information**

Grades of Pass/Fail will only be allowed by principal approval and only under rare, special circumstances. The use of Pass/Fail grading to elevate a student's Grade Point Average (G.P.A.) is expressly prohibited

Students can only earn credit via correspondence classes for up to 15 credits toward graduation, and all correspondence classes must be scripted as letter grades. Credit should only be awarded from accredited correspondence schools.

Classes taken by middle level students will be a part those students' middle school records regardless of where the classes are taken. The classes will not appear on high school transcripts or be used in calculating high school G.P.A.'s. This action is intended to create equity in high schools regarding G.P.A.'s and is not intended to prevent students from graduating early who are otherwise eligible to do so. Principals can consider high school classes taken at the middle school level when deciding to authorize early graduations.

## **IMPORTANT SENIOR YEAR INFORMATION**

-Select your choice colleges.

Obtain those college applications.

Be sure your list includes one "safety" school.

-Complete applications for college admissions

- Watch for admissions deadlines!

- Pick up scholarship bulletins – check in the Counseling Office

-Complete applications for scholarships

-Identify teachers, supervisors, coaches, etc. who will write a recommendation for you.

-Ask well in advance of date needed

-Thank the writer!

-Meet college representatives that visit your high school

-Visit colleges during breaks or three day weekends

- Pick up FAFSA in Counseling Office

Note: some colleges will require additional financial aid forms.

Most colleges require an admissions test of all their entering freshmen. These tests may be taken at various dates and testing centers. You should consult catalogs and view books or College Data Handbooks in our Career Center to be certain you take the correct entrance exams.

## **ACT and SAT Test Dates**

### **(ACT)**

September 12, 2009  
October 24, 2009  
December 12, 2009  
February 06, 2010  
April 10, 2010  
June 12, 2010

### **(CEEB) SAT I & SAT II**

October 10, 2009  
November 07, 2009  
December 05, 2009  
January 23, 2010  
March 13, 2010  
May 01, 2010  
June 05, 2010

## **4B'S OF A SUCCESSFUL HIGH SCHOOL EXPERIENCE**

- **Be at school every day**
- **Be in every class on time**
- **Be prepared to participate**
- **Be involved in school activities**

## **Student Handbook**

This handbook was prepared to help plan for a successful year at Centaurus High School. This information will help address many challenges that students may encounter. Students are responsible for reviewing and knowing the behavior expectations outlined in this handbook. No handbook can cover every school issue or concern, but our standard of behavior is that students and adults are allowed to work effectively without disruption to the learning environment. Consider this handbook a guide to a successful school year.

We believe that:

- **Everyone has the right to learn without interference.**
- **Everyone should give and receive respect.**
- **Everyone should feel safe for self and property.**
- **Everyone is expected to be in class and ready to learn.**

Everyone must cooperate with the special situations within each individual classroom and with each individual teacher

It is a goal at CHS to teach citizenship and responsibility for one's actions. Students at CHS are expected to use conduct which is appropriate for a given situation. We are always proud when visitors to our school compliment us on the quality of our students' behavior. To ensure student safety and campus security, the following procedures are given for visitors to our campus:

- Parents and patrons are welcome to visit our school and classrooms after obtaining permission from an administrator.
- **All visitors must sign in at the main office upon entering the building and obtain a visitor's pass.**
- No student will be pulled from class unless there is a family emergency.
- Students at CHS are not allowed to bring visitors onto the school campus without an administrative approval.
- Any trespassers may face legal prosecution.

## STUDENT EXPECTATIONS

We expect students to do their best academically and socially. It is in the best interest of all students to demonstrate school pride by:

- **Using language that avoids profanity and racial, ethnic, or sexist remarks.**
- **Being considerate to others and not using radios, tape players, CD players, pagers, cell phones, and other sound equipment in and around academic areas.**
- **Not tolerating or participating in activities such as hazing or initiation.**
- **Avoiding danger to others through propelled objects. Snowballs, water balloons, and water pistols, for example, can be the cause of damage, disruption, and injury and are not allowed on campus.**
- **Avoiding excessive and inappropriate display of affection in public.**
- **Cooperating with school personnel by doing what is asked.**
- **Avoiding running and/or shouting in the hallways.**
- **Keeping the flow of traffic moving in hallways.**
- **Keeping play equipment outside of the school building; examples would be hacky sacks, skateboards, roller blades, and other sports equipment.**
- **Skateboards must be carried on campus. Students may NOT use the concrete areas or the parking lot to ride skateboards or use in-line skates.**

In addition:

- **Students will avoid eating or loitering in the hallways.**
- **Students may socialize in the Commons, Student Center or outside patios.**
- **Students may not use the custodial/kitchen entrance because of security, safety and health reasons.**
- **Students may not be in unassigned or unsupervised areas.**

**Students who disregard these expectations can expect that disciplinary consequences will be imposed. We expect students to behave in respectful ways and to adhere to behavioral expectations at all times.**

## **CLASSROOM BEHAVIOR**

At CHS we believe that:

- Everyone has the right to learn without interference or disruption from others.
- Everyone's welfare, material possessions, and dignity should be respected.
- Every student is expected to attend classes unless excused by parents or school personnel through the attendance office.
- Students are expected to be familiar with and to follow the classroom policies of their teachers. Students must understand that these policies may differ from teacher to teacher.
- Cheating is dishonest and will not be condoned. It will lead to the loss of credit for the assignment and possible disciplinary action.

## **PLAGIARISM/CHEATING**

CHS teachers, administrators, and staff are concerned about promoting integrity and ethical decision making in all classes. Therefore, cheating, plagiarism, and other forms of academic dishonesty shall be considered cheating and shall be subject to disciplinary consequences by the teacher and/or administration. Individual teachers will reinforce and provide academic explanations of what constitutes cheating, plagiarism, and other forms of academic dishonesty.

## **OPEN CAMPUS**

CHS has many educational programs in which students are allowed to participate and are located off campus. Such programs include the concurrent enrollment at University of Colorado and/or Front Range Community College, programs at the Tech Center, tutoring at

neighboring schools, volunteer work, and part-time jobs. We monitor where students should be during their academic day. Students who choose to miss classes risk the loss of academic credit. **Students who choose to leave campus may place themselves in unsafe situations beyond the school's supervision.**

## **STUDENT HALL LOCKERS**

Students are reminded that there is to be only **ONE** student to a locker. It is the responsibility of each student to keep lockers clean inside and out. Any student defacing lockers (writing, banging, or tampering) will be reprimanded and may lose the privilege of the use of a locker. **DO NOT** share your combination with anyone. Lockers are school property and are on loan to students. **School administration has the legal right to inspect lockers at any time.**

## **ATTENDANCE POLICIES AND PROCEDURES**

**Regular attendance is critical to success in school. This is achieved by a three- pronged effort from students, parents, and school personnel. The ultimate responsibility for attending class lies with the student.**

Students who are frequently absent from classes place themselves at risk of academic failure. Excessive absences cause loss of classroom instructional time and help, and in most cases, those advantages are very difficult to regain. **Students who are more than 5 minutes late to class will be counted absent.** Many students who miss classes find it difficult to catch up even with extra tutoring and assistance from their parents and teachers. Students cannot achieve their potential if they are not in class. Excessive absences from school or excessive absences by class may cause such problems as:

- Little chance to develop study skills
- Loss of educational opportunities
- Loss of financial support to the educational programs (state funding)
- Loss of eligibility for athletics and other programs
- Lowered grade point average
- Loss of credit due to unexcused absences
- Poor self-discipline
- No reviews for exams
- Loss of opportunity to continue education after high school

## **NOTIFYING SCHOOL REGARDING STUDENT ABSENCES**

Attendance Direct Line (720) 561-5358

- 1. A parent or guardian has the responsibility to call the school at (720) 561-5358 regarding students' absences. NO NOTES WILL BE ACCEPTED. Parental explanation of an absence must be provided within 72 HOURS OF THE ABSENCE. Single period absences and partial day absences MUST have documentation or be prearranged to be excused. The intent of this policy is to better serve parents by creating timely communication between the school and the home.**
2. The parent or guardian may call (720) 561-5358 from 7:30 A.M. on the date of the absence through 7:30 A.M. the following school day, including weekends and holidays and leave information about a student's absence with a recorded message.
3. Pre-arranged Absences: Student absences of three or more days may be prearranged by a parent or guardian by sending a note giving the reason for the absence and the date of student's absences. The student brings in the note to the attendance office to pick up a prearranged absence form. The student must see an administrator for signed approval. After administration has approved the prearranged absence, the student must take the form to all of his/her teachers for signatures. After approval from teachers the student must turn the form in to the attendance office prior to his/her absence; otherwise, the absence will not be excused.
4. Excused Absences: Students may be considered to have an "excused absence" for the following reasons:
  - temporary illness or injury
  - absence which has been approved by a CHS administrator
  - verified physical, mental, or emotional disabilities
  - court or law enforcement authority
  - emergency, serious illness, or death in the family
  - verified medical or dental appointments
  - extremely inclement weather
  - primary handicapping condition of an identified student
  - work study program approved through school
  - school arranged field trips and athletic events
  - pre-arranged job interviews
  - pre-arranged college admissions interviews
  - pre-arranged family activities
  - religious observances

**WHEN A STUDENT IS ABSENT, THE ATTENDANCE OFFICE WILL:**

1. Program a computerized telephone call concerning one or more periods missed, unless the absence has been excused. The computer generated calls are usually made the evening of the day the absence occurs. Every effort will be made to see that parents are notified; however, due to the volume and the technology available to us, parents may not receive a call every time their student has an unexcused absence.
2. **Students may have a total of 8 absences (excused or unexcused) in a class period per semester. After 8, in order for the absence to be excused, the absence must be documented by a doctor, a court of law, or an administrator.** If documentation for the absence is not presented, the absence(s) will be unexcused **and will be included in loss of credit calculations.**
3. **Students under 17 years old are required by law to attend classes every day. Once a student has reached the excessive absence limits, he/she will be notified of the Colorado Compulsory Attendance Law and instructed to attend all classes. If unexcused absences continue, the student and parent(s) may receive notification of a hearing at truancy court in Boulder County District Court.**

If you need closer monitoring of your student's attendance, the following options are available:

- Regularly check the student's attendance record in infinite campus
- Call the attendance office and ask a secretary to read the attendance record from the computer.
- Request a weekly attendance printout which the student may pick up in the attendance office on Friday afternoon.
- Require your student to pick up a Weekly Progress Report from the Counseling Office and take the Report to all of his or her teachers for completion. Progress Reports are done on Wednesdays only.
- Make arrangements with the office to attend school with your student.

## **SINGLE PERIOD ABSENCES**

If a student is absent from a class period during the middle of his/her class schedule (periods other than the student's first or last period), the student must present a doctor's note or some other form of documentation in order to be excused. In addition, no student will be excused from any single class period to work on assignments/tests that are due in the missed class or any other class.

## **MAKE-UP FOR ABSENCES**

- According to School Board Policy, File JED:R, students have the opportunity to make up work that has been missed due to an excused absence. **Credit for class work missed due to an unexcused absence shall not be allowed unless specifically permitted by the principal or designee.** School board policy specifically states:
- Missed Work - Students are responsible for all class work missed due to any absence either excused or unexcused. Within two school days after his/her return to class following an absence, the student must arrange to make up work missed.
- Make-up Work - The teacher shall make appropriate provisions for completion of missed class work.
- Credit for Excused Absences - Credit for class work missed during excused absences is allowed when class work is adequately completed.
- Credit for Unexcused Absences – **No credit will be given for class work missed due to an unexcused absence.**
- Credit for class work missed during an unexcused absence shall be allowed as follows: Absences due to suspension shall be deemed to be unexcused. Students are responsible for all class work missed due to absence. During the period of suspension, the school shall provide an opportunity for a student to make up school work during the period of suspension.

**Please note the above policy simply states that a student has two school days to arrange make-up work with the teacher. It does not state that a student has two days for every day absent. It is up to the teacher to fairly arrange with the student how much time will be granted for make-up work.**

## UNEXCUSED ABSENCES

The school board policy does not approve of unexcused absences. Any absence not covered in the categories of “pre-arranged” and “excused” is an unexcused absence (see above attendance policy). Students may be assigned detention or suspension for unexcused absences. Students who leave class without permission may be considered unexcused and/or may be subject to discipline referral consequences for defiant behavior.

## SEQUENCE OF NOTIFICATION CONCERNING ABSENCES

2<sup>ND</sup> Unexcused Absence: The Attendance Office will send home a letter informing parents that there is a potential to begin losing credits due to unexcused absences.

5<sup>th</sup> Unexcused Absence: The Attendance Office will send a letter to parents indicating that the student has lost credit.

## LOSS OF CREDIT

**If a student has more than four unexcused absences in any one class, academic sanctions will be imposed through loss of credit.**

Students begin to lose credit as of the 5<sup>th</sup> unexcused absence in each class.

5<sup>th</sup> UNX = loss of 1<sup>st</sup> credit

6<sup>th</sup> UNX = loss of 2<sup>nd</sup> credit

7<sup>th</sup> UNX = loss of 3<sup>rd</sup> credit

8<sup>th</sup> UNX = loss of 4<sup>th</sup> credit

9<sup>th</sup> UNX = loss of 5<sup>th</sup> and final credit

## CONNECTIONS

Credit lost due to unexcused absences may be regained through the Connections Program, provided that the student is passing the class in which he/she has lost credit. Through Connections, a student regains credit by doing **5 hours of community service for each credit lost**. To be eligible for connections, a student must meet with Mr. Ebersole in room 206 to obtain a connections contract. **The contract must be initiated by the student within 2 weeks of his/her 5<sup>th</sup> unexcused absence.** Failure to initiate a contract with Mr. Ebersole in this time period will result in the student being **required to complete 10 hours of community service for each credit lost.**

## APPEAL PROCESS

Parents and students may appeal the loss of credit no later than four weeks after the end of the semester as stated in Boulder Valley School Board Regulation JED-R. If the appeal is approved, the student may regain the credit lost during the past semester due to unexcused and excessive absences. Attendance Appeal forms are available from the Principal's secretary.

## TARDINESS

Centaurus High School values promptness and believes that the educational environment is enhanced when students arrive to class on time. A student is considered tardy if they enter the classroom from 1 second after the bell rings up to 5 minutes after the bell rings. If a student enters the classroom more than 5 minutes after the bell rings, he/she is considered absent. According to the Associated Regulation for School Board Policy JED-R, **“Tardiness is defined as the appearance of a student after the scheduled time that a class begins and is considered a form of absence. Without proper excuse, tardiness is considered a form of unexcused absence. Minutes of unexcused tardies will be included in the calculation of total unexcused absences.”**

In accordance with this regulation, unexcused tardies will be included in the calculation of unexcused absences at the following rate:

**3 Unexcused Tardies = 1 Unexcused Absence**

**Unexcused absences due to tardiness will be included in loss of credit calculations.**

## STUDENT HANDBOOK PLANNER

The handbook planner has been designed to help students manage their time and plan their day so that students can take an active part in controlling their academic achievement. The planner is an integral part of instructional program. **It should be cared for and utilized in the same manner as a school textbook.**

*Teachers will expect students to:*

Bring the planner to the class daily.

Record assignments and due dates in their planners. In an effort to make the best of school opportunities, teachers will also help with time management and academic progress by providing advice about handbook use.

## HALL PASSES

- No student will be allowed to leave the classroom without a hall pass assigned by a teacher.
- The pass will either be a lanyard for permission to leave the classroom, or a signed hall pass for a specific destination and time. The planner maybe utilized as the hall pass.
- Teacher assistants and office assistants are to have a lanyard at all times when out of the classrooms.

## UNACCEPTABLE STUDENT CONDUCT

Both Boulder Valley school board and CHS condemn the offenses stated below. Some examples of unacceptable behaviors are:

- Student use, possession, distribution or sale of alcohol or illicit drugs and the abuse of other drugs including anabolic steroids or drug paraphernalia.
- Illegal substances in a vehicle on school grounds.
- Assault and battery or threats of assault and battery upon a student or any school employee.
- Verbal and/or physical harassment directed towards students or school personnel.
- Possession of weapons and/or explosives including fireworks.
- Disobedience, disrespect, or defiance of school authority; this includes forging the signatures of school personnel and/or parents.
- Disruption of the learning environment and/or behavior that does not comply with stated expectations.
- Wearing inappropriate clothing as deemed by school personnel.
- Destruction or defacement of school property.
- Tampering with fire alarm systems.
- Theft of property belonging to the school, school personnel, or students.
- Smoking or use of any tobacco product within the building and on school grounds.
- Plagiarism, including but not limited to the internet which could result in loss of credit for the class

**Consequences for unacceptable student conduct can include, but are not limited to the following: lunch time detention, after school detention, campus clean-up, loss of parking privileges, suspension, payment of restitution, police involvement, legal action, and/or recommendation of expulsion.**

## DRESS AND PERSONAL APPEARANCE

It is generally accepted that cleanliness, good grooming and appropriate dress is necessary to reduce distractions, promote health and provide a productive learning atmosphere. Extremes in dress and personal appearance which tend to cause distraction or pose health problems will not be allowed at school. As a general rule, all styles of clothing designed for specific non-school activities or designed to call undue attention to the wearer are not appropriate at school.

1. Clothing that allows the stomach, back, cleavage, buttocks, or underwear to be exposed is inappropriate dress for CHS. The following are some examples of clothing that would be considered inappropriate for school, but not limited to:
  - shirts, blouses, or tops that do not reach the waist and exposes bare midriffs
  - shirts with backs cut lower than the armpits (i.e. halter tops), shirts with no straps
  - short shorts/skirts
2. Clothing that displays references to drugs, alcohol, or other controlled substances, illegal activity, offensive slogans or designs, sexual innuendo or emulation of gang affiliation can cause problems and are not considered appropriate in school. This includes bandanas of any color.
3. Any accessories that could be a safety concern such as chains, spikes, and other jewelry deemed inappropriate are not permitted within CHS.
4. Sunglasses will be removed when inside the school unless prescribed by a physician.
5. Shoes or sandals must be worn at all times in compliance with the state health regulations.

Students wearing inappropriate clothing to school will not be allowed to be in class until the matter is resolved with administration. Continued disregard of the dress code could lead to more serious disciplinary measures including but not limited to: administration/parent/student conference, work detail, detention, or suspension.

## **PARKING LOT**

CHS students who are currently enrolled are welcome to drive their vehicles to school if the car they are driving has a current parking permit, which may be purchased from the treasurer for \$30. Parking is available on a limited basis. Students are not assigned to an individual space; however, they must park in authorized student parking areas. Faculty, reserved, student, visitor, and handicapped areas are clearly marked.

If you bring a vehicle that does not have a current parking permit, you must register it at the attendance office as soon as you arrive at school. Students without a parking permit will be issued the following:

1<sup>st</sup> offense: Warning

2<sup>nd</sup> offense: Warning

3<sup>rd</sup> offense: \$10 ticket.

Any subsequent offenses will result in the vehicle being towed and the suspension of parking privileges.

**Students parked in no parking zones, staff, reserved, visitor, or handicapped parking will incur an automatic \$20 fine.**

Habitually violating the parking policy will result in removal of parking privileges on campus. Reckless driving will also result in removal of these privileges. Additional discipline may also be invoked for parking and driving violations, as well as police involvement.

**THANK YOU FOR YOUR CONTINUED COOPERATION IN HELPING TO MAKE CENTAURUS A FANTASTIC PLACE TO WORK, LEARN, AND PREPARE TO BE A SUCCESSFUL AND VALUABLE MEMBER OF YOUR COMMUNITY.**

## **NONDISCRIMINATION POLICY**

The Boulder Valley School District will not tolerate discrimination, harassment or violence against anyone, including students and staff members, regardless of race, ethnicity, gender, sexual orientation, age, disability or religion. In order to encourage respect and consideration for others, the District established the following standards:

- Students and adults are expected to behave in ways that respect individual differences and promote nondiscrimination.
- Adults in the school environment are expected to behave in ways that promote positive behaviors among students.
- Students and adults who experience and/or report discrimination in good faith and upon reasonable belief or evidence will not be penalized; those who engage in discrimination will be subject to disciplinary action.
- All complaints should be directed to the principal.

## MANDATORY STATE EXPULSION LAWS

THE COLORADO STATE LEGISLATURE ENACTED NEW LAWS IN THE SUMMER OF 1993 THAT IMPACT ALL COLORADO SCHOOLS. THESE LAWS WILL BE ENFORCED AS WELL AS THE POLICIES SET FORTH IN THE CENTAURUS HIGH SCHOOL STUDENT/PARENT HANDBOOK. CENTAURUS HIGH SCHOOL WILL ALSO ABIDE BY THE POLICIES AND REGULATIONS AS STATED IN THE STUDENTS' AND PARENTS' RIGHTS DOCUMENT PUBLISHED BY THE BOULDER VALLEY SCHOOL DISTRICT.

The following behaviors have been determined to be so serious that students who engage in these behaviors will face immediate suspension followed by mandatory expulsion by the Board of Education for up to one calendar year. The behaviors which have been determined to be detrimental to the welfare or safety of students and/or school personnel are:

- Carrying, bringing, using or possessing a dangerous weapon without the authorization of the school or the District (including parking lot).
- Selling, giving, or exchanging a drug or other controlled substance (not alcohol).
- The commission of an act (robbery, assault, etc.), which if committed by an adult would be considered a crime.
- The declaration of a student as a habitually disruptive student.
- Assault which if charged could be a 1<sup>st</sup> or 2<sup>nd</sup> degree assault.

A "Dangerous Weapon" includes, but is not limited to, a firearm, loaded or unloaded, or firearm facsimile, any pellet or "BB" gun or other device, whether operational or not, designed to propel projectiles by spring action or compressed air, a knife, bludgeon, or any weapon or instrument, which when used in the manner in which it was intended, is capable of producing death or bodily injury.

An "Assault" is an event in which a person is very seriously injured or where the action is intercepted just before the serious injury but where the intent to cause serious injury is clearly evident.

"Habitually Disruptive Student" means a student who has caused disruptions while at school or on school grounds, at a school sanctioned activity, or event, or while being transported in a school-approved vehicle. "Disruptive Behavior" means behavior initiated by a student which is willful and overt and which requires the attention of school personnel to deal with the disruption.

It is hoped that this information will help you in advising your student and allow you to continue to support us in our efforts to provide young people with a safe campus environment and the best possible education here at Centaurus High School.

## **CHS-360°**

CHS-360° is a program that combines juniors and seniors with ninth graders to help transition the younger students into high school. Freshmen get to know their Link leaders personally through a series of carefully planned and practiced activities. Link leaders are responsible for inviting freshmen to school activities and assisting them to make good decisions about their school experience. Link leaders are role models assisting freshman throughout their first year at Centaurus to create a school culture of dignity, respect, and success.

## **FRESHMEN SEMINAR**

Freshmen and Seminar is mandatory for all 9<sup>th</sup> graders on Tuesdays from 2:35-3:00 PM. Freshmen attend seminars to help them learn and practice skills that help them succeed during their high school career and in the future.

## **SOPHOMORE ADVISORY**

Sophomore Advisory is mandatory for all 10<sup>th</sup> graders on Tuesdays from 2:35 -3:00 PM. Sophomores are assigned to an advisory. The purpose of the advisory is to increase student success, achievement and preparation for post-high school.

## **STUDENT SENATE**

At each class level, the Senate gives direction and leadership for ongoing activities such as spirit building, fundraising, and community service. The Homecoming display is a major activity for each class. Monies earned from fundraisers are used to finance the junior/senior prom and a senior gift to the school upon graduation.

## **EVENT GUEST PASS**

Event Guest Pass must be approved and signed by an administrator prior to the event. A guest pass is needed if the guest is out of school or attends another school. The guest can not be over the age of 21.

## **Portable Electronic Devices in School**

BVSD recognizes that portable electronic devices are tools of both communication and learning that, depending upon their use, can either add value to or disrupt the school environment. Portable electronic devices include cell phones, iPods, PDAs, MP3s, wireless email devices, laptops, etc.

Portable electronic devices shall not be turned on or used in any way at school or at school-sponsored activities unless approved by school personnel. Portable electronic devices with cameras may not be used to violate the privacy rights of another person (ex. You may not photograph others in a bathroom or locker room.). Your school may have additional rules and expectations regarding the use of portable electronic devices. Refer to your school's handbook or ask your Principal.

**Students are required to turn portable electronic devices over to school personnel when requested.** Under certain circumstances, law enforcement authorities may be notified. Portable electronic devices are considered personal effects in a student's possession and thereby subject to Board Policy JFGA governing searches of such items. Except in cases of emergency, a cell phone or other electronic communication device will not be searched without the consent of either the student or parent.

**BVSD shall not be responsible for loss, theft or destruction of portable electronic devices brought onto school property.**

## **Centaurus High School Cell Phone and iPod Policy**

Cell phones and personal listening devices must be turned off and out of sight while a student is in the classroom. If the phone or listening device is out during any class the following steps will be taken.

- 1<sup>st</sup> offence = phone or listening device is confiscated for the remainder of the day
- 2<sup>nd</sup> offence = phone or listening device is confiscated for 2 school days and overnight
- 3<sup>rd</sup> offence = a parent or guardian must come to school to pick up the phone or personal listening device.

These offences are cumulative and will be recorded in infinite campus.

## **Exception for Personal Listening Devices**

Teachers may permit the use of personal listening devices during certain portions of a class. For example, a teacher may allow students to listen to music during individual study time. Teachers will post their iPod policy in the classroom. Students should be certain that listening to music is allowed before they access their listening device.

## WHOM TO SEE IF YOU HAVE A QUESTION

Advanced Placement .....	Ms. Fostvedt
Attendance.....	Mrs.Fox-Attendance
Athletics/Activities.....	Mr.Roper/Mrs.Fischer – Athletics
AVID.....	Mr.SteveChereson-Language Arts
Bus Schedules.....	Mrs. Fox – Attendance
Career Enrichment.....	Ms.Salinas- Counseling
Class Schedules.....	Counselors – Counseling
Connections.....	Mr.Ebersole - Rm. 206
Free/Reduced Lunch Applications...	Mrs.Koeller-Amador–Treasurer
Graduation Requirements.....	Counselors–Counseling
Home/Community Assistance.....	Counseling
Homework pick-up during illness.....	Mrs.Giles–Counseling
Iliad (Yearbook).....	Mr.Offutt–Language Arts Office
Illness.....	Health Office
International Baccalaureate.....	Mrs.Mitzelfeld - Counseling
Library/Media.....	Mrs.Shorter – Library Media Center (LMC)
Links/Freshman Seminar.....	Ms Buchanan-World Languages
Locker Not Working.....	Mrs.Giles - Counseling
Locker Numbers & Combinations.....	Mrs. Giles - Counseling
Lost & Found.....	Mrs.Fox - Attendance
Odyssey (School Newspaper).....	Ms.Buchanan–World Languages
Open Enrollment Requests forms.....	Mrs.Najera-Registrar
Parking Permit.....	Mrs. Koeller-Amador – Treasurer
Payment of fees/yearbook/fines...	Mrs. Koeller-Amador –Treasurer
Pre-Engineering.....	Ms.Wiant
Academic help.....	Counselors – Counseling
School Resource Officer.....	Officer Wendy Stogner– SRO Office
Schedule of events.....	Athletic/Activity Office
Transcripts.....	Mrs. Najera-Registrar
Transfer to another school.....	Counseling
Withdrawal from school.....	Counselors – Counseling