



LESSON PLAN FOR FEBRUARY 2015

Goals:

Teachers and Providers will:

- gain insights on the progress of BVSD's Educator Effectiveness by viewing a YouTube message and sharing understandings
- understand how to complete their summative evaluation on AppliTrack and expand their knowledge of resources for online support by viewing a video tutorial and asking clarifying questions
- deepen their understand of their role in an effective evaluation
 - understand the scoring of the rubric
 - reflect and begin to set the learning focus for next year



Set for up the video-

BACKGROUND- Administrators requested this video so all teachers could hear about the progress and procedures from the co-chairs of the Educator Effectiveness Committee, Shelly Landgraf and Lynn Jackson. In addition, they requested support for teachers on how to complete the summative evaluation.

SUGGESTED PROCEDURE:

Watch the video and then have teachers share out the highlights, either with each other (elbow partners) or with the whole group.

Below are listed some highlights to share if not brought up by the teachers:

- Our Educator Effectiveness standards are focused on professional growth and are not a punitive system.
- Over 300 teachers have participated in the construction and revision of the standards.
- This is our first year of an on-line system – challenges and rewards.
- Administrators have participated in monthly training sessions.
- The whole process has been collaborative – between the association and the school district.
- Last year our focus was on becoming acquainted with the standards and elements- this year on setting growth goals and reaching those goals.
- We must comply with mandates from the state- but the work we are doing is the right work.
- First year for scoring. Look at the scoring process in your notebook. Become familiar with the process.

- Overall individual rating will only be based on professional practices this year.
- On the Educator Effectiveness website there is support for filling out the summative form on-line.

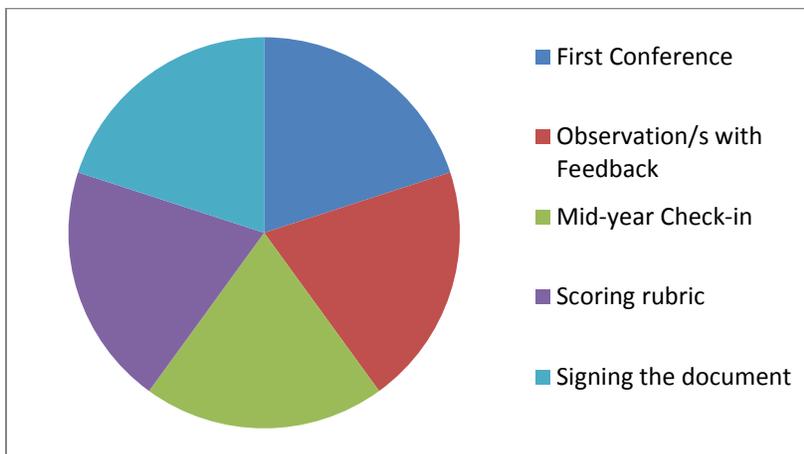


Set up for video tutorial and exploring resources on the Educator Effectiveness Web Site

BACKGROUND:

This year we have focused on understanding the 5 components of an effective evaluation. This training offers support for components 4 and 5.

5 Components of an Effective Evaluation



Since every teacher is evaluated every year- every teacher needs to know how to access their information in AppliTrack; we have a created an online tutorial to provide some support.

SUGGESTED PROCEDURE:

Open the link to the Educator Effectiveness web site and share the resources that are available there: history, communication, content connections, and tutorials.

Then proceed to the summative evaluation tutorial. This support will help teachers to finish out their paper work for the evaluation this year. Watch the tutorial together (about 4 minutes) and address any questions they have.

Navigate to the BVSD Educator Effectiveness webpage: <http://bvsd.org/HR/Pages/Evaluation-Standards.aspx>

Under the Employee Evaluation Portal Tutorials heading, click on “How to Complete the Summative Evaluation Form – Video”



REMIND TEACHERS OF THE TIME LINE FOR COMPLETION –

Probationary – March 1st

Non-Probationary- May 1st



Set up for closing reflection and designing learning focus for next year

BACKGROUND: As teachers are completing their summative assessments, it is important for them to reflect on their learning focus for next year. Our Educator Effectiveness system is growth orientated and a core belief is that teachers need to set meaningful professional growth goals.

SUGGESTED PROCEDURE:

Discuss with teachers the opportunity to begin crafting their goals for next year, based upon the Educator Effectiveness Scoring Rubric. Ask teachers to meet with 3 or 4 others and answer the following questions:



What is an area of growth that you feel you made great progress in this year?

What is a goal that you set that you still want to work on and the steps you will take to make progress?

What is a new area of growth that you are considering for next year?