



# Boulder Valley Public Schools

## Request For Information About Teacher Qualifications

The information provided on this form meets the requirements of the Elementary and Secondary Education Act of 2002, "No Child Left Behind."

Instructions to Parents: Please fill this out in dark ink. Print legibly. Use a separate form for each teacher. Return the completed form to your school's office or send it by mail to:

Human Resources Department  
Attention: Shelly Landgraf, Asst. Superintendent, HRD  
Boulder Valley School District  
6500 East Arapahoe Road Boulder, CO 80303

School Name \_\_\_\_\_

Name of Teacher Mr Mrs Ms \_\_\_\_\_

Grade Level \_\_\_\_\_ Subject (if applicable) \_\_\_\_\_

Name of Parent(s)  
Requesting Information \_\_\_\_\_

Name of Student \_\_\_\_\_

Mailing Address (where information is to be sent. Sorry, we cannot return the form by fax or email).

\_\_\_\_\_

\_\_\_\_\_

City State Zip

Daytime telephone number in case of questions \_\_\_\_\_

**Information will be provided on the other side of this form and mailed back to you within 30 days.**

THIS AREA FOR BVSD USE:

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received by school  
date/initials

received by HR  
date/initials

completed by  
initials

mail date

teacher/principal  
notified

copy to/notes:

School Name \_\_\_\_\_

Name of Teacher/Paraprofessional \_\_\_\_\_

**TEACHERS**

This teacher  is  is not licensed in the State of Colorado.

Endorsements:  is licensed in another state \_\_\_\_\_

Elementary  Secondary

Subject(s) \_\_\_\_\_

\_\_\_\_\_

This teacher has an emergency Colorado teaching license or has had licensing requirements waived.

This teacher holds the following college degrees:

Year	Institution	Degree	Major Subject
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This teacher is considered qualified to teach the following additional subjects because he or she has earned sufficient additional college credit hours in these subjects or passed a state-approved exam:

\_\_\_\_\_  
\_\_\_\_\_

This teacher is considered "Highly Qualified" under the statutory definitions of ESES.

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**PARAPROFESSIONALS**

This individual is a paraprofessional who  does or may  does not provide services to your child.

This paraprofessional meets the following district requirements for this position:

- has two or more years of college education, OR
- has passed a district competency test, AND/OR
- has additional skills which are required in his/her position

This paraprofessional is considered "Highly Qualified" under the statutory definitions of ESEA.