



Boulder Valley School District  
File: DJ-DJE-R  
Adopted: June 1, 2016

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## GRANT PURCHASING AND CONTRACTING POLICY

All purchases made with grant funds will follow the [Uniform Guidance \(2 CFR § 200\)](#) and [District Policy DJ-DJE](#) with the current thresholds identified below:

<b><u>Current Procurement Thresholds</u></b>			
	<b>Less than the <a href="#">Micro-Purchase Threshold</a> (\$3,500 10/1/15)</b>	<b>Between Micro- Purchase Threshold and \$50,000</b>	<b>Greater than \$50,000</b>
<b>Solicitation process required?</b>	No	3-Written Quotes	Formal RFP or ITB
<b>Acceptable forms of price comparison</b>	N/A	Published catalogues, written quotes, email quote	Formal solicitation only
<b>Minimum number of bids required*</b>	1	3	3
<b>Signature Authority</b>	Principal or Department Director	Superintendent (if >\$10,000), otherwise Principal or Department Director	Board of Education President
<b>Submit bid documentation to the Procurement Department?</b>	No	Yes	Yes
<b>Procurement will run the solicitation?</b>	No	No	Yes

\*Professional services are not exempt from procurement procedures under the Uniform Guidance.

Cross Reference:

[Uniform Guidance \(2 CFR § 200\)](#)

DJ-DJE, Purchasing and Contracting

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