



SCHOOL VOLUNTEERS

A school or district administrator may approve a volunteer for service upon completion of (1) an acceptable Volunteer Application (IJOC-E) and (2) if applicable, of an acceptable criminal background check. In the absence of other available funding, volunteers will be responsible for the expense of any required criminal background check. The School District reserves the right to decline the services of a volunteer at any time for any reason.

Volunteer Status

The following guidelines apply to all volunteers in the School District and will be used to determine volunteer status:

1) **Level 1** –The volunteer service involves no contact with students or the contact with students is either incidental or directly supervised (“line of sight”) by a District employee. Level 1 volunteers must complete an acceptable Volunteer Application and will be checked against the Colorado Convicted Sex Offender Registry at the building level.

Guests who occasionally visit the school (e.g., to attend events, have lunch with their child) are not Level 1 volunteers and need not complete a Volunteer Application, though Board Policy KK (Visitors to the Schools) still applies.

2) **Level 2** – The volunteer service involves indirectly supervised contact with students on or off campus. Level 2 volunteers must complete an acceptable Volunteer Application and have an acceptable criminal background check; unless the volunteer is a current School District employee or student, holds a current and valid Colorado teacher license, or is otherwise exempt because of a current affiliation with an entity known by the Superintendent or designee to perform comparable criminal background checks.

3) **Level 3** – The volunteer service includes driving students. Level 3 volunteers must complete an acceptable Volunteer Application, comply with Board Policy EEAE, Student Transportation in Private Vehicles, and have an acceptable criminal background check; unless the volunteer is a current School District employee or student, holds a current and valid teacher license, or is otherwise exempt because of a current affiliation with an entity known by the Superintendent or designee to perform comparable criminal background checks.

End of File: IJOC-R