



FINANCIAL ASSISTANCE INFORMATION FORM 2018-19 SCHOOL YEAR

Families needing financial assistance will need to apply to the Child Care Assistance Program (CCAP). It is important to **apply prior to the beginning of school** so that your tuition charges can be reduced before your first billing statement. Payments are due on the 15th of each month from August through April.

You will be charged and responsible for the full tuition rate until you have been approved for financial assistance as determined by the Child Care Assistance Program (CCAP). When you receive a written confirmation from CCAP, **you must submit a copy to the SAC office to reduce your tuition rate.** If you receive a denial letter, please contact the SAC department for any additional considerations. You may email your documents to Deborah.Liskey@bvsd.org or send via mail to:

- SAC office location: BVSD Education Center, Community School Program, 6500 E. Arapahoe Rd. Boulder, CO 80303
- SAC mailing address: BVSD Community School Program, SAC Department, P.O. Box 9011, Boulder, CO 80301
- Fax: 720-561-5950

Child Care Assistance Program (CCAP)

SAC is a provider of CCAP. Contact the CCAP office in your county to apply for financial assistance. **It is recommended that you apply 60 days before your child begins the SAC program. If you already qualify for CCAP, you can change or add a new provider with 11 days notice to your CCAP caseworker.** CCAP will direct you regarding the next steps. You will be asked for a provider number (Licensing Code) for your child's school. This number can be found on the SAC website under SAC Locations and Site Supervisors: <http://www.bvsd.org/sac/Pages/Locations-and-Supervisors.aspx> **it is important for you to notify CCAP with your required schedule as well as any "Full Day Adventure Camp" dates needed.** You will only be able to attend on the dates you have been approved for. All additional dates will be billed at the drop-in rate.

- If you live in Boulder County call: 303-678-6014, email: ccap@bouldercounty.org, or visit: www.bouldercountychildcare.org
- If you live in Broomfield County call: 720-887-2275
- If you live in Adams County call: 303-227-2350